

AGENDA

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

December 16, 2014

6:00 P.M.

THIS MEETING IS OPEN TO THE PUBLIC

1. CALL TO ORDER
2. OPENING PRAYER
3. PLEDGE OF ALLEGIANCE
4. RECOGNITIONS

ITEMS FOR CONSENT

5. REVIEW OF MINUTES – **SEE ATTACHMENT**

- a. November 10, 2014, 4:00 p.m. – School Board Workshop
- b. November 18, 2014, 4:30 p.m. – School Board Workshop
- c. November 18, 2014, 5:30 p.m. – Organizational Meeting
- d. November 18, 2014, 6:00 p.m. – Regular School Board Meeting

ACTION REQUESTED: The Superintendent recommends approval.

6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions) **SEE PAGE #4**

- a. Personnel 2014 – 2015

ACTION REQUESTED: The Superintendent recommends approval.

7. BUDGET AND FINANCIAL TRANSACTIONS

- a. Budget Amendment Number One - **SEE PAGE #6**

Fund Source: 420 (Federal Fund)
Amount: \$-1,206,677.99

ACTION REQUESTED: The Superintendent recommends approval.

8. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

- a. Unemployment Compensation Third Party Administrator – **SEE PAGE #33**

Fund Source: General Fund 110
Amount: \$1,630.00

ACTION REQUESTED: The Superintendent recommends approval.

- b. Technology Support for Teacher Evaluation System – **SEE PAGE #35**

Fund Source: 434 Race to the Top Federal Grant
Amount: \$3,000.00

ACTION REQUESTED: The Superintendent recommends approval.

- c. Lawn Maintenance for Headstart Program – **SEE PAGE #38**

Fund Source: 420 Federal Funds
Amount: \$4,200.00

ACTION REQUESTED: The Superintendent recommends approval.

- d. Annual License Renewal Imagine Learning – **SEE PAGE #41**

Fund Source: 420 Federal Grant Funds
Amount: \$7,500.00

ACTION REQUESTED: The Superintendent recommends approval.

- e. Magnet Assistance Grant Initiative – **SEE PAGE #43**

Fund Source: General Fund 110
Amount: \$14,999.00

ACTION REQUESTED: The Superintendent recommends approval.

9. STUDENT MATTERS – **SEE ATTACHMENT**

- a. Student Expulsion – See back-up material

Case #24-1415-9106

ACTION REQUESTED: The Superintendent recommends approval.

- b. Student Expulsion – See back-up material

Case #26-1415-0231

ACTION REQUESTED: The Superintendent recommends approval.

- c. Student Expulsion – See back-up material

Case #29-1415-0061

ACTION REQUESTED: The Superintendent recommends approval.

- d. Student Expulsion – See back-up material
Case #30-1415-0061
ACTION REQUESTED: The Superintendent recommends approval.
 - e. Student Expulsion – See back-up material
Case #31-1415-9102
ACTION REQUESTED: The Superintendent recommends approval.
10. SCHOOL FACILITY/PROPERTY
- a. Fire and Safety Inspections for Gadsden County Schools – **SEE PAGE #45**
Fund Source: 110
Amount: \$11,303.87
ACTION REQUESTED: The Superintendent recommends approval.
11. EDUCATIONAL ISSUES
- a. School Field Trip Requests (Out-of-State) – **SEE PAGE #48**
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent recommends approval.
 - b. Approval of the 2014 -15 SAC Rosters – **SEE PAGE #54**
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent recommends approval.

ITEMS FOR DISCUSSION

12. EDUCATIONAL ISSUES
- a. Approval of School Board Policies 4111 (Designation of a New Position), Number 4600 (Job Descriptions) and Number 5517.01 (Bullying and Harassment) – **SEE PAGE #74**
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent recommends approval.
13. EDUCATIONAL ITEMS BY THE SUPERINTENDENT
14. SCHOOL BOARD REQUESTS AND CONCERNS
15. ADJOURNMENT

The School Board of Gadsden County

Reginald C. James



"Building A Brighter Future"

SUPERINTENDENT
OF SCHOOLS

35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA 32351
TEL: (850) 627-9651
FAX: (850) 627-2760
www.gcps.k12.fl.us

December 16, 2014

The School Board of
Gadsden County, Florida
Quincy, Florida 32351

Dear School Board Members:

I am recommending that the attached list of personnel actions be approved, as indicated. I further recommend that all appointments to grant positions be contingent upon funding.

Item 6A Instructional and Non-Instructional Personnel 2014-2015

The following reflects the total number of full-time employees in this school district for the 2014-2015 school term, as of December 16, 2014.

<u>Description Per DOE Classification</u>	<u>DOE Object#</u>	<u>#Employees December 2014</u>
Classroom Teachers and Other Certified	120 & 130	434.00
Administrators	110	49.00
Non-Instructional	150, 160, & 170	<u>395.00</u>
		878.00

Sincerely,

Reginald C. James
Superintendent of Schools

Audrey Lewis
DISTRICT NO. 1
Havana, FL 32333
Midway, FL 32343

Steve Scott
DISTRICT NO. 2
Quincy, FL 32351
Havana, FL 32333

Isaac Simmons, Jr.
DISTRICT NO. 3
Chattahoochee, FL 323324
Greensboro, FL 32330

Charlie D. Frost
DISTRICT NO. 4
Gretna, FL 32332
Quincy, FL 32352

Roger P. Milton
DISTRICT NO. 5
Quincy, FL 32351

AGENDA ITEM 6A, INSTRUCTIONAL AND NON INSTRUCTIONAL 2014/2015

INSTRUCTIONAL

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Hogan, Elliott	EGHS	Teacher	11/10/2014

NON-INSTRUCTIONAL

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Dantley, Dominique	Transportation	Bus Driver	11/03/2014

REQUESTS FOR LEAVE, RESIGNATION, TRANSFERS, RETIREMENTS, TERMINATIONS OF EMPLOYMENT:

LEAVE

<u>Name</u>	<u>Location/Position</u>	<u>Beginning Date</u>	<u>Ending Date</u>
Goldwire, Cynthia	transportation/Bus Driver	12/25/2014	03/02/2015

RESIGNATIONS

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Campbell, Ruth	HES	Teacher	01/05/2015
Pyburn, Jennifer	SSES	Teacher	11/24/2014

TRANSFERS

<u>Name</u>	<u>Location/Position Transferring From</u>	<u>Location/Position Transferring To</u>	<u>Effective Date</u>
Frazier-Lee, Laronda	GEMS/Interim Principal	GCA/Interim Principal	11/19/2014
Gaines, Rebecca	GCA/Asst. Principal	GEMS/Interim Principal	11/19/2014

D.R.O.P. RETIREMENTS

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
McCall, Carolyn	Head Start	Program Assistant	12/31/2014
Rackley, Debra	District	Coordinator, Drop Out Prevention	12/31/2014
Smith, Altamease	WGHS	SFS Worker	12/31/2014

TERMINATIONS

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Moore, Tunisa	GRES	Teacher	12/09/2014

Deceased

<u>Deceased</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Hunt, Shirley	GWM	Ed. Paraprofessional	12/03/2014

Substitutes

Teacher

Ford, Hezekiah
Conway, Natasha

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7a

DATE OF SCHOOL BOARD MEETING: December 16, 2014

TITLE OF AGENDA ITEMS: Budget Amendment Number One

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS:

Board approval is requested for this budget amendment that increases the Title I, Part A budget by \$ 4,594.00 based on the actual award amount, establishes budget for Title I SIG 14-15 for \$ 165,590.00 and increases the HRSA award by \$180.00 due to an award correction. It also clears the remaining balances for the sixteen listed prior year projects for which we have received the DOE audited final reports.

FUND SOURCE: 420 (Federal) Fund

AMOUNT: \$ -1,206,677.99

PREPARED BY: Kim Ferree

POSITION: Assistant Superintendent for Business Services

Gadsden County School Board
 Estimated Revenue
 Budget Amendment One

FUND 420 REVENUE OBJECT	BEGINNING ESTIMATED REVENUE 7/1/2014	BUDGET AMENDMENT NUMBER ONE	ENDING ESTIMATED REVENUE 12/10/2014
199	\$ 2,392,038.30	\$ 180.00	\$ 2,392,218.30
201	\$ 184,315.18	\$ (11,602.85)	\$ 172,712.33
225	\$ 557,584.90	\$ (27,024.32)	\$ 530,560.58
230	\$ 1,825,901.34	\$ (27,621.64)	\$ 1,798,279.70
240	\$ 4,999,428.64	\$ (1,104,205.46)	\$ 3,895,223.18
290	\$ 155,859.43	\$ (36,403.72)	\$ 119,455.71
TOTALS	\$ 10,115,127.79	\$ (1,206,677.99)	\$ 8,908,449.80

**Gadsden County School Board
420 (Federal) Fund Appropriations
One**

420 FUND		BUDGET		
FUNCTION/ OBJECT		BUDGET BALANCE 7/1/2014	AMENDMENT NUMBER ONE	BUDGET BALANCE 12/10/2014
5100	100	\$ 453,613.11	\$ (171,497.44)	\$ 282,115.67
	200	\$ 135,079.51	\$ (34,564.69)	\$ 100,514.82
	300	\$ 413,553.26	\$ (90,047.35)	\$ 323,505.91
	500	\$ 924,281.23	\$ (284,623.80)	\$ 639,657.43
	600	\$ 13,197.17	\$ 802.83	\$ 14,000.00
	700	\$ 2.62	\$ (2.62)	\$ -
	FUNCTOTAL		\$ 1,939,726.90	\$ (579,933.07)
5200	100	\$ 528,204.56	\$ (70,241.73)	\$ 457,962.83
	200	\$ 212,234.17	\$ (43,681.95)	\$ 168,552.22
	300	\$ 278,257.55	\$ (65,750.72)	\$ 212,506.83
	500	\$ 16,740.82	\$ (8,109.82)	\$ 8,631.00
	600	\$ 62,049.33	\$ (48,674.33)	\$ 13,375.00
	700	\$ 3,500.00	\$ (2,500.00)	\$ 1,000.00
	FUNCTOTAL		\$ 1,100,986.43	\$ (238,958.55)
5300	100	\$ -	\$ -	\$ -
	200	\$ -	\$ -	\$ -
	300	\$ 23,423.21	\$ (620.37)	\$ 22,802.84
	500	\$ 22,627.62	\$ (262.62)	\$ 22,365.00
	600	\$ 22,787.88	\$ (1,845.28)	\$ 20,942.60
	700	\$ 14,722.93	\$ -	\$ 14,722.93
	FUNCTOTAL		\$ 83,561.64	\$ (2,728.27)
5500	100	\$ 1,073,990.96	\$ (5,974.03)	\$ 1,068,016.93
	200	\$ 217,484.98	\$ (3,298.34)	\$ 214,186.64
	300	\$ 79,042.20	\$ -	\$ 79,042.20
	500	\$ 27,806.14	\$ -	\$ 27,806.14
	600	\$ 300.00	\$ (300.00)	\$ -
	FUNCTOTAL		\$ 1,398,624.28	\$ (9,572.37)
5900	100	\$ (2,424.55)	\$ 81,000.00	\$ 78,575.45
	200	\$ 3,693.40	\$ 14,074.96	\$ 17,768.36
	300	\$ 33,429.12	\$ -	\$ 33,429.12
	400	\$ -	\$ -	\$ -
	500	\$ 19,912.96	\$ 2,292.31	\$ 22,205.27
	700	\$ (1,643.76)	\$ 1,643.76	\$ -
	FUNCTOTAL		\$ 52,967.17	\$ 99,011.03

**Gadsden County School Board
420 (Federal) Fund Appropriations
One**

6100	100	\$	590,436.31	\$	14,173.00	\$	604,609.31
	200	\$	98,890.57	\$	23,042.97	\$	121,933.54
	300	\$	107,391.00	\$	89,600.09	\$	196,991.09
	500	\$	122,201.10	\$	(30,088.30)	\$	92,112.80
	600	\$	-	\$	-	\$	-
	700	\$	3,615.34	\$	(20.00)	\$	3,595.34
	900	\$	-	\$	-	\$	-
FUNCTOTAL		\$	922,534.32	\$	96,707.76	\$	1,019,242.08
6200	100	\$	1,000.00	\$	-	\$	1,000.00
	200	\$	-	\$	-	\$	-
	300	\$	(50.00)	\$	8,750.00	\$	8,700.00
	500	\$	-	\$	-	\$	-
	600	\$	-	\$	-	\$	-
	700	\$	-	\$	-	\$	-
FUNCTOTAL		\$	950.00	\$	8,750.00	\$	9,700.00
6300	100	\$	824,340.51	\$	(103,134.43)	\$	721,206.08
	200	\$	181,991.87	\$	(15,912.31)	\$	166,079.56
	300	\$	297,955.16	\$	(83,706.78)	\$	214,248.38
	400	\$	-	\$	-	\$	-
	500	\$	123,962.29	\$	(37,079.78)	\$	86,882.51
	600	\$	12,183.29	\$	(2,281.27)	\$	9,902.02
	700	\$	35,691.00	\$	(1,541.32)	\$	34,149.68
FUNCTOTAL		\$	1,476,124.12	\$	(243,655.89)	\$	1,232,468.23
6400	100	\$	868,329.93	\$	(122,867.28)	\$	745,462.65
	200	\$	178,964.95	\$	(41,114.16)	\$	137,850.79
	300	\$	237,068.68	\$	39,909.58	\$	276,978.26
	400	\$	-	\$	-	\$	-
	500	\$	106,317.14	\$	11,441.61	\$	117,758.75
	600	\$	-	\$	-	\$	-
	700	\$	47,416.85	\$	(2,755.06)	\$	44,661.79
FUNCTOTAL		\$	1,438,097.55	\$	(115,385.31)	\$	1,322,712.24
6500	100	\$	42,000.00	\$	-	\$	42,000.00
	200	\$	11,708.08	\$	-	\$	11,708.08
	300	\$	191,698.80	\$	(106,685.99)	\$	85,012.81
	500	\$	-	\$	-	\$	-
	600	\$	123,626.89	\$	(95,101.89)	\$	28,525.00
FUNCTOTAL		\$	369,033.77	\$	(201,787.88)	\$	167,245.89

**Gadsden County School Board
420 (Federal) Fund Appropriations
One**

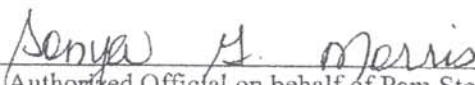

7200	100	\$	27,438.04	\$	-	\$	27,438.04
	200	\$	8,924.04	\$	-	\$	8,924.04
	300	\$	(122.91)	\$	626.48	\$	503.57
	700	\$	286,283.96	\$	(20,562.16)	\$	265,721.80
FUNCTOTAL		\$	322,523.13	\$	(19,935.68)	\$	302,587.45
7300	100	\$	18,980.04	\$	30,769.96	\$	49,750.00
	200	\$	314.54	\$	8,836.77	\$	9,151.31
	600	\$	-	\$	-	\$	-
FUNCTOTAL		\$	19,294.58	\$	39,606.73	\$	58,901.31
7400	300	\$	70,352.32	\$	-	\$	70,352.32
	600	\$	461,794.00	\$	180.00	\$	461,974.00
FUNCTOTAL		\$	532,146.32	\$	180.00	\$	532,326.32
7600	100	\$	2,500.26	\$	-	\$	2,500.26
	200	\$	302.22	\$		\$	302.22
FUNCTOTAL		\$	2,802.48	\$	-	\$	2,802.48
7700	100	\$	123,068.02	\$	(882.84)	\$	122,185.18
	200	\$	50,813.14	\$	(6,091.03)	\$	44,722.11
	300	\$	16,795.54	\$	(11,478.95)	\$	5,316.59
	500	\$	621.07	\$	(464.15)	\$	156.92
	600	\$	2,000.00	\$	-	\$	2,000.00
	700	\$	3,181.00	\$	(995.00)	\$	2,186.00
FUNCTOTAL		\$	196,478.77	\$	(19,911.97)	\$	176,566.80
7800	100	\$	39,742.15	\$	(4,755.92)	\$	34,986.23
	200	\$	20,439.70	\$	(3,119.16)	\$	17,320.54
	300	\$	21,020.18	\$	(13,104.90)	\$	7,915.28
	400	\$	395.66	\$	-	\$	395.66
	500	\$	1,387.44	\$	-	\$	1,387.44
	600	\$	-	\$	-	\$	-
FUNCTOTAL		\$	82,985.13	\$	(20,979.98)	\$	62,005.15
7900	100	\$	(34.71)	\$	3,070.86	\$	3,036.15
	200	\$	(300.73)	\$	570.55	\$	269.82
	300	\$	121,269.06	\$	(1,725.95)	\$	119,543.11
	400	\$	10,998.73	\$	-	\$	10,998.73
	500	\$	9,527.86	\$	-	\$	9,527.86
FUNCTOTAL		\$	141,460.21	\$	1,915.46	\$	143,375.67

**Gadsden County School Board
420 (Federal) Fund Appropriations
One**

8100	100	\$	-	\$	-	\$	-
	200	\$	-	\$	-	\$	-
	300	\$	-	\$	-	\$	-
	500	\$	3,219.86	\$	-	\$	3,219.86
	600	\$	-	\$	-	\$	-
FUNCTOTAL		\$	3,219.86	\$	-	\$	3,219.86
8200	100	\$	(662.07)	\$	-	\$	(662.07)
	200	\$	(100.04)	\$	-	\$	(100.04)
	500	\$	-	\$	-	\$	-
	600	\$	-	\$	-	\$	-
FUNCTOTAL		\$	(762.11)	\$	-	\$	(762.11)
9100	100	\$	24,757.98	\$	-	\$	24,757.98
	200	\$	7,615.26			\$	7,615.26
	300	\$	-	\$	-	\$	-
	400	\$	-	\$	-	\$	-
	500	\$	-	\$	-	\$	-
FUNCTOTAL		\$	32,373.24	\$	-	\$	32,373.24
GRANDTOTAL		\$	10,115,127.79	\$	(1,206,677.99)	\$	8,908,449.80

**Florida Department of Education
Project Award Notification**

Proj. 4222650

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-2265B-5CS01
3 PROJECT/PROGRAM TITLE Title I School Improvement Initiative <p align="center">TAPS 15A006</p>	4 AUTHORITY 84.010A School Improvement - Title I, Part A 1003(a)
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: 09/01/2014 - 08/31/2015 Program Period: 09/01/2014 - 08/31/2015
7 AUTHORIZED FUNDING Current Approved Budget: \$ 165,590.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$ 165,590.00	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>08/31/2015</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>10/20/2015</u> • Last date for receipt of proposed budget and program amendments: <u>07/31/2015</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: 	
10 DOE CONTACTS Program: Sonya Morris Phone: (850) 245 - 9614 Email: Sonya.Morris@fldoe.org Grants Management: Unit A (850) 245-0496	11 DOE FISCAL DATA DBS: 40 90 20 EO: 65 Object: 720035
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs. • For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. 	
13 APPROVED: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 45%;">  <hr/> Authorized Official on behalf of Pam Stewart Commissioner of Education </div> <div style="width: 25%; text-align: center;"> 9.30.14 <hr/> Date of Signing </div> <div style="width: 25%; text-align: right;">  </div> </div>	

**FLORIDA DEPARTMENT OF EDUCATION
BUDGET DESCRIPTION FORM -
2014-15 School Improvement Initiative 1003(a) 2014-2015**

A) NAME OF ELIGIBLE RECIPIENT: Gadsden County District School Board
B) Project Number (DOE USE ONLY): 200-2265B-5CS01

E) TAPS Number 15A006

count	Activity	Function	Object	Account Title and Description	FTE	Amount
1	professional development	6400	112	salary costs for training in new Florida Standards for reading-writ...	0.000	\$15,000.00
2	professional development	6400	122	salary costs for training in new Florida Standards for reading-writ...	0.000	\$50,000.00
3	professional development	6400	132	salary costs for training in new Florida Standards for reading-writ...	0.000	\$10,000.00
4	professional development	6400	152	salary costs for training in new Florida Standards for reading-writ...	0.000	\$15,000.00
5	professional development	6400	162	training in new Florida Standards for reading-writing and training ...	0.000	\$3,000.00
6	professional development	6400	210	<u>Retirement</u> benefits for training in new Florida Standards for readin...	0.000	\$9,300.00
7	professional development	6400	220	<u>Social Security</u> benefits for training in new Florida Standards for r...	0.000	\$7,114.50
8	professional development	6400	240	<u>Workers Compensation</u> benefits for training in new Florida Standards ...	0.000	\$1,236.90
9	professional services	6400	311	<u>Subagreements up to \$25,000</u> consultant costs for expert(s) on deep d...	0.000	\$15,000.00
10	license and maintenance of data warehouse	6400	360	<u>Rentals</u> prorated share of assessment data analyses tool - license to...	0.000	\$27,000.00
11	professional development	6400	510	<u>Supplies</u> supplies for training in new Florida Standards for reading-...	0.000	\$6,265.60
12	indirect costs	7200	791	indirect costs Plan A at 4.30% AGENCY'S CLAIM IS LESS THAN THE CURR...	0.000	\$6,673.00
Totals:					0.000	\$165,590.00

DOE 101



Pam Stewart, Commissioner

**Florida Department of Education
Project Award Notification**

Proj 4210250

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-1025A-5C001
3 PROJECT/PROGRAM TITLE Title III Supplementary Instructional Support for English Language Learners <p align="right">TAPS 15A014</p>	4 AUTHORITY 84.365A Title III, ESOL
5 AMENDMENT INFORMATION Amendment Number: 1 Type of Amendment: Program: Changes Effective Date: 11/05/2014	6 PROJECT PERIODS Budget Period: 07/01/2014 - 06/30/2015 Program Period: 07/01/2014 - 06/30/2015
7 AUTHORIZED FUNDING Current Approved Budget: \$ 41,613.22 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$ 41,613.22	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>06/30/2015</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>08/20/2015</u> • Last date for receipt of proposed budget and program amendments: <u>06/30/2015</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: 	
10 DOE CONTACTS Program: Ginger Alberto Phone: (850) 245 - 0894 Email: Ginger.Alberto@fldoe.org Grants Management: Unit A (850) 245-0496	11 DOE FISCAL DATA DBS: 40 90 50 EO: 25 Object: 720035
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs. • For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. • If the district includes estimated roll-forward funds, the district will be authorized to expend estimated roll-forward funds when the Department of Education Comptroller's Office certifies these funds. <p>Agencies receiving funds under Title III, No Child Left Behind may use not more than two percent (2%) of such funds for the cost of administering the program.</p>	
13 APPROVED: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 45%;"> <p align="center"><i>Chae Eplin</i></p> <hr/> <p align="center">Authorized Official on behalf of Pam Stewart Commissioner of Education</p> </div> <div style="width: 45%; text-align: center;"> <p><i>11-13-14</i></p> <hr/> <p>Date of Signing</p> </div> </div>	



RPRT- F2B31
 DIST- 20 GADSDEN COUNTY SCHOOLS
 PROJ- 4210250 TITLE III PART A ESOL 14-15

TERMS - FINANCIAL INFORMATION SERIES
 BUDGET STATUS SUMMARY
 REQ-01 SEQ-L,F,O,C TOT-3 SRC-D

PROCESSED- 12/03/14 PAGE- 1
 TIME- 10:53 FY- 15
 MONTH- DECEMBER PRD- 06

NUMBER-----ACCOUNT-----DESCRIPTION	BUDGETED	--MTD--- EXPENDED	--YTD--- EXPENDED	COMMITTED	ENCUMBERED	-----BALANCE----- AMOUNT PCT
5100 INSTRUCTIONAL K-12						
126 CLASSROOM TEACHER-HOURLY EMP						
9001 GADSDEN COUNTY PUBLIC SCHOO	15,840.00	.00	.00	.00	.00	15,840.00 100
*	15,840.00	.00	.00	.00	.00	15,840.00 100
128 CLASSROOM TEACHER-SUMMER SCH						
9001 GADSDEN COUNTY PUBLIC SCHOO	15,360.00	.00	.00	.00	.00	15,360.00 100
*	15,360.00	.00	.00	.00	.00	15,360.00 100
210 RETIREMENT						
9001 GADSDEN COUNTY PUBLIC SCHOO	2,168.40	.00	.00	.00	.00	2,168.40 100
*	2,168.40	.00	.00	.00	.00	2,168.40 100
220 SOCIAL SECURITY						
9001 GADSDEN COUNTY PUBLIC SCHOO	2,386.80	.00	.00	.00	.00	2,386.80 100
*	2,386.80	.00	.00	.00	.00	2,386.80 100
240 WORKERS COMPENSATION						
9001 GADSDEN COUNTY PUBLIC SCHOO	149.76	.00	.00	.00	.00	149.76 100
*	149.76	.00	.00	.00	.00	149.76 100
510 SUPPLIES						
9001 GADSDEN COUNTY PUBLIC SCHOO	2,292.31	.00	.00	.00	.00	2,292.31 100
*	2,292.31	.00	.00	.00	.00	2,292.31 100
**	38,197.27	.00	.00	.00	.00	38,197.27 100
5900 OTHER INSTRUCTION						
126 CLASSROOM TEACHER-HOURLY EMP						
9001 GADSDEN COUNTY PUBLIC SCHOO	.00	.00	1,435.50	.00	.00	1,435.50-
*	.00	.00	1,435.50	.00	.00	1,435.50-
210 RETIREMENT						
9001 GADSDEN COUNTY PUBLIC SCHOO	.00	.00	127.40	.00	.00	127.40-
*	.00	.00	127.40	.00	.00	127.40-
220 SOCIAL SECURITY						
9001 GADSDEN COUNTY PUBLIC SCHOO	.00	.00	109.82	.00	.00	109.82-
*	.00	.00	109.82	.00	.00	109.82-



Melanie King <kingm@gcpsmail.com>

function 5900 not 5100

2 messages

Melanie King <kingm@gcpsmail.com>

Wed, Dec 3, 2014 at 10:45 AM

To: Ginger.Alberto@fldoe.org, Ana Garcia <garciaa@gcpsmail.com>, Kimberly Ferree <ferreek@mail.gcps.k12.fl.us>

Ginger,

Thank you for returning my call concerning the function change for the Title III, 200-1025A-5C001, grant. From previous discussions that I have been involved in recently it is my understanding that neither the Green Book nor upper leadership at FDOE require a budget amendment for changes to function/object codes when neither the scope of work nor the deliverables of the grant change. We will change the function 5100 to function 5900 to be in compliance with the Red Book since no FTE is earned for after school or summer school. As I mentioned on the telephone I want to document our communication so that we are covered when the auditor does their review at the end of the grant period.

Thank you again for assisting Gadsden County with this issue.

Melanie King

Alberto, Ginger <Ginger.Alberto@fldoe.org>

Wed, Dec 3, 2014 at 10:48 AM

To: Melanie King <kingm@gcpsmail.com>

Hi,

Thank you for articulate summation of our conversation. You are correct—I verified the function code and procedures with Grants Management—you don't have to do an amendment, just keep the information locally. Thanks again, Ginger

Ginger Alberto, Program Specialist

Florida Department of Education

Student Achievement through Language Acquisition (SALA)

325 West Gaines Street, Suite 445

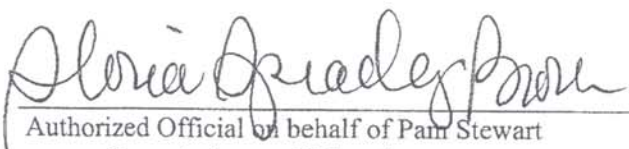

Tallahassee, Florida 32399

Phone-(850)245-0894 Fax-(850)245-0846

Please click [HERE](#) to complete a brief survey for the SALA Bureau.

**Florida Department of Education
Project Award Notification**

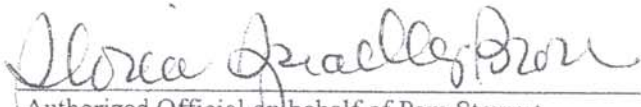
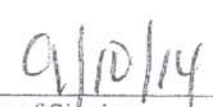

Proj. 4216151

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-1615A-5CS01
3 PROJECT/PROGRAM TITLE Carl D. Perkins CTE Secondary 131 <p align="center">TAPS 15B004</p>	4 AUTHORITY 84.048A L.I. 124 Carl Perkins - Voc. ED Basic
5 AMENDMENT INFORMATION Amendment Number: 2 Type of Amendment: Other Effective Date: 10/16/2014	6 PROJECT PERIODS Budget Period: 07/01/2014 - 06/30/2015 Program Period: 07/01/2014 - 06/30/2015
7 AUTHORIZED FUNDING Current Approved Budget: \$ 97,686.00 Amendment Amount: Estimated Roll Forward: \$ Certified Roll Amount: Total Project Amount: \$ 97,686.00	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>06/30/2015</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>08/20/2015</u> • Last date for receipt of proposed budget and program amendments: <u>06/30/2015</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: 	
10 DOE CONTACTS Program: John Occhiuzzo Phone: (850) 245 - 9042 Email: John.Occhiuzzo@fldoe.org Grants Management: Unit B (850) 245-0496	11 DOE FISCAL DATA DBS: 55 90 00 EO: F5 Object: 720035
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs. • For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. • Other: Only 25% of the "Current Approved Budget" in block 7 is authorized for obligating or expending during the first quarter period of July 1, 2014 through September 30, 2014. The balance of the allocation (75%) and any unexpended funds from the first quarter will be available October 1, 2014 through June 30, 2015. 	
13 APPROVED: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  Authorized Official on behalf of Pam Stewart Commissioner of Education </div> <div style="text-align: center;"> <p style="font-size: 2em;">10/23/14</p> Date of Signing </div> <div style="text-align: right;">  </div> </div>	

DOE-200
Revised 02/05


**Florida Department of Education
Project Award Notification**

Proj. 4216150

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-1615A-5CR01
3 PROJECT/PROGRAM TITLE Carl D. Perkins, CTE Rural and Sparsely Populated <p align="center">TAPS 15B012</p>	4 AUTHORITY 84.048A L.I. 124 Carl Perkins - Voc. ED Basic
5 AMENDMENT INFORMATION Amendment Number: 1 Type of Amendment: Program: Changes Effective Date: 09/05/2014	6 PROJECT PERIODS Budget Period: 07/01/2014 - 06/30/2015 Program Period: 07/01/2014 - 06/30/2015
7 AUTHORIZED FUNDING Current Approved Budget: \$ 73,148.00 Amendment Amount: Estimated Roll Forward: \$ Certified Roll Amount: Total Project Amount: \$ 73,148.00	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>06/30/2015</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>08/20/2015</u> • Last date for receipt of proposed budget and program amendments: <u>06/30/2015</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: 	
10 DOE CONTACTS Program: John Occhiuzzo Phone: (850) 245 - 9042 Email: John.Occhiuzzo@fldoe.org Grants Management: Unit B (850) 245-0496	11 DOE FISCAL DATA DBS: 55 90 00 EO: F5 Object: 720035
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs. • For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. • Other: Only 25% of the "Current Approved Budget" in block 7 is authorized for obligating or expending during the first quarter period of July 1, 2014 through September 30, 2014. The balance of the allocation (75%) and any unexpended funds from the first quarter will be available October 1, 2014 through June 30, 2015. 	
13 APPROVED: <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;">  Authorized Official on behalf of Pam Stewart Commissioner of Education </div> <div style="text-align: center;">  Date of Signing </div> <div style="text-align: right;">  </div> </div>	

DOE-200
Revised 02/05

Proj. 4267670

1. DATE ISSUED: 10/27/2014		2. PROGRAM CFDA: 93.501		 HRSA Health Resources and Services Administration NOTICE OF AWARD AUTHORIZATION (Legislation/Regulation) Patient Protection and Affordable Care Act, P.L. 111-148 Patient Protection and Affordable Care Act of 2010, Title IV, §4101 (P.L. 111-148)					
3. SUPERSEDES AWARD NOTICE dated: 10/20/2014 <small>except that any additions or restrictions previously imposed remain in effect unless specifically rescinded.</small>									
4a. AWARD NO.: 4 C12CS26767-01-08		4b. GRANT NO.: C12CS26767	5. FORMER GRANT NO.: 6 C12CS23445-01-02						
6. PROJECT PERIOD: FROM: 10/01/2013 THROUGH: 09/29/2015									
7. BUDGET PERIOD: FROM: 10/01/2013 THROUGH: 09/29/2015									
8. TITLE OF PROJECT (OR PROGRAM): Affordable Care Act (ACA) Grants for School-Based Health Centers Capital Program									
9. GRANTEE NAME AND ADDRESS: GADSDEN COUNTY SCHOOL DISTRICT 35 Martin Luther King, Jr. Blvd Gadsden, FL 32351-4411 DUNS NUMBER: 152811279			10. DIRECTOR: (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR) Beverly Ann Nash GADSDEN COUNTY SCHOOL DISTRICT Division Line: Deputy Superintendent PO BOX 696 Quincy, FL 32353						
11. APPROVED BUDGET: (Excludes Direct Assistance) <input checked="" type="checkbox"/> Grant Funds Only <input type="checkbox"/> Total project costs including grant funds and all other financial participation			12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:						
a. Salaries and Wages : \$0.00 b. Fringe Benefits : \$0.00 c. Total Personnel Costs : \$0.00 d. Consultant Costs : \$0.00 e. Equipment : \$44,259.00 f. Supplies : \$0.00 g. Travel : \$0.00 h. Construction/Alteration and Renovation : \$423,715.00 i. Other : \$32,000.00 j. Consortium/Contractual Costs : \$0.00 k. Trainee Related Expenses : \$0.00 l. Trainee Stipends : \$0.00 m. Trainee Tuition and Fees : \$0.00 n. Trainee Travel : \$0.00 o. TOTAL DIRECT COSTS : \$499,974.00 p. INDIRECT COSTS (Rate: % of S&W/TADC) : \$0.00 q. TOTAL APPROVED BUDGET : \$499,974.00 i. Less Non-Federal Share: \$0.00 ii. Federal Share: \$499,974.00			a. Authorized Financial Assistance This Period \$499,974.00 b. Less Unobligated Balance from Prior Budget Periods i. Additional Authority \$0.00 ii. Offset \$0.00 c. Unawarded Balance of Current Year's Funds \$0.00 d. Less Cumulative Prior Awards(s) This Budget Period \$499,974.00 e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION \$0.00						
13. RECOMMENDED FUTURE SUPPORT: (Subject to the availability of funds and satisfactory progress of project)									
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">YEAR</th> <th>TOTAL COSTS</th> </tr> </thead> <tbody> <tr> <td colspan="2" style="text-align: center;">Not applicable</td> </tr> </tbody> </table>						YEAR	TOTAL COSTS	Not applicable	
YEAR	TOTAL COSTS								
Not applicable									
14. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)									
a. Amount of Direct Assistance \$0.00 b. Less Unawarded Balance of Current Year's Funds \$0.00 c. Less Cumulative Prior Awards(s) This Budget Period \$0.00 d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$0.00									
15. PROGRAM INCOME SUBJECT TO 45 CFR Part 74.24 OR 45 CFR 92.25 SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES: A=Addition B=Deduction C=Cost Sharing or Matching D=Other [A] Estimated Program Income: \$0.00									
16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY HRSA, IS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING: <small>a. The grant program legislation cited above. b. The grant program regulation cited above. c. This award notice including terms and conditions, if any, noted below under REMARKS. d. 45 CFR Part 74 or 45 CFR Part 92 as applicable. In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.</small>									
REMARKS: (Other Terms and Conditions Attached <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No) Prior Approval Request Tracking Number PA-00041520. Prior Approval Request Type: Extension Without Funds This NoA is issued to remove one or more Grant Conditions imposed on projects.									
Electronically signed by LaShawna Smith, Grants Management Officer on : 10/27/2014									
17. OBJ. CLASS: 41.11		18. CRS-EIN: 1596000615A1		19. FUTURE RECOMMENDED FUNDING: \$0.00					
FY-CAN	CFDA	DOCUMENT NO.	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE			
12 - 3984017	93.501	C12CS26767A0	\$0.00	\$0.00	N/A	ACA-SBHCCP-14			

RPRT- F2B31
 DIST- 20 GADSDEN COUNTY SCHOOLS
 PROJ- 4267670 HRSA GRANT

TERMS - FINANCIAL INFORMATION SERIES
 BUDGET STATUS SUMMARY
 REQ-01 SEQ-L,F,O,C TOT-1 SRC-T

PROCESSED- 12/03/14 PAGE- 1
 TIME- 09:01 FY- 14
 MONTH- JUNE PRD- 12

NUMBER-----ACCOUNT-----DESCRIPTION	BUDGETED	--MTD--- EXPENDED	--YTD--- EXPENDED	COMMITTED	ENCUMBERED	-----BALANCE----- AMOUNT PCT
FUNC/OBJ/CNTR						
7400 FACILITIES ACQ & CONSTRUCTIO						
311 SUBAWARD UNDER SUBAGREE \$25K						
0041 GEORGE W MUNROE ELEMENTARY	10,000.00 x	.00	905.00	.00	.00	9,095.00 90
0061 HAVANA MIDDLE SCHOOL	10,000.00 x	.00	905.00	.00	.00	9,095.00 90
0211 JAMES A SHANKS MIDDLE SCHOO	20,000.00 x	.00	2,200.00	.00	.00	17,800.00 89
		<i>increase</i>				
630 BUILDINGS AND FIXED EQUIPMEN						
0041 GEORGE W MUNROE ELEMENTARY	109,440.00 x	.00	.00	.00	.00	109,440.00 100
0061 HAVANA MIDDLE SCHOOL	109,440.00 x	.00	.00	.00	.00	109,440.00 100
		<i>60⁰⁰</i>				
		<i>60⁰⁰</i>				
641 FURN,FIXT,EQUIP-MORE THAN \$7						
0061 HAVANA MIDDLE SCHOOL	7,500.00 x	.00	.00	.00	.00	7,500.00 100
0211 JAMES A SHANKS MIDDLE SCHOO	49,459.00 x	.00	.00	.00	.00	49,459.00 100
643 COMPUTER EQUIP-MORE THAN \$75						
0061 HAVANA MIDDLE SCHOOL	2,500.00 x	.00	.00	.00	.00	2,500.00 100
0211 JAMES A SHANKS MIDDLE SCHOO	1,800.00 x	.00	.00	.00	.00	1,800.00 100
680 REMODELING						
0211 JAMES A SHANKS MIDDLE SCHOO	179,655.00 + 60 ⁰⁰ x	.00	.00	.00	.00	179,655.00 100
*	499,794.00	.00	4,010.00	.00	.00	495,784.00 99

Budget Recording for HRSA Grant

Fund	BS	function	object	center	program	project	amount	Subtotal location
420	2510	7400	311	0211		4267670	20,000	
↓	↓	↓	680	0211			179,715	renovation an existing site
			641	0211			49,459	
			643	0211			1,800	<u>250,974</u> Shanks Middle School
			311	0041			10,000	new module
			630	0041			109,500	<u>119,500</u> George Munroe Elementary School
			311	0061			10,000	
			630	0061			109,500	new module
			641	0061			7,500	
			643	0061			2,500	<u>129,500</u>
							<u>499,974</u>	Agrees with total award



Melanie King <kingm@gcpsmail.com>

Title I

5 messages

Melanie King <kingm@gcpsmail.com>
To: Rose Raynak <raynakr@gcpsmail.com>

Wed, Dec 3, 2014 at 12:28 PM

Rose,

Please look at the Title I budget in total. I have checked what you gave me and if what I'm seeing is correct then you need to budget another \$ 4,594.00 somewhere to equal the award amount. The total that I am coming up with right now is 3,255,123.00 verses the award amount of 3,259,717.00. Since that first amount is what was used for the beginning budget, the increase to post the actual amount of the grant award will just have to go to the Board as a budget amendment.

Thanks,

Melanie King

Rose Raynak <raynakr@gcpsmail.com>
To: Melanie King <kingm@gcpsmail.com>
Cc: Kimberly Ferree <ferreek@gcpsmail.com>

Wed, Dec 3, 2014 at 1:28 PM

Add to 4221250. 6300. 510

[Quoted text hidden]

Melanie King <kingm@gcpsmail.com>
To: Rose Raynak <raynakr@gcpsmail.com>
Cc: Kimberly Ferree <ferreek@gcpsmail.com>

Wed, Dec 3, 2014 at 2:33 PM

Do you want it in center 9001 since the 4221250 is rank and serve?

Melanie King

[Quoted text hidden]

Rose Raynak <raynakr@gcpsmail.com>
To: Melanie King <kingm@gcpsmail.com>

Wed, Dec 3, 2014 at 2:40 PM

Yes

[Quoted text hidden]

Melanie King <kingm@gcpsmail.com>
To: Rose Raynak <raynakr@gcpsmail.com>

Wed, Dec 3, 2014 at 3:58 PM

Got it.

Thank you.

Melanie King

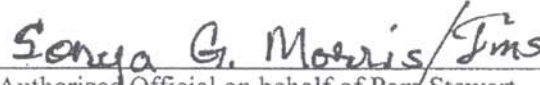

[Quoted text hidden]

NUMBER	ACCOUNT	DESCRIPTION	BUDGETED	--MTD-- EXPENDED	--YTD-- EXPENDED	COMMITTED	ENCUMBERED	BALANCE	PCT
PROJECT								AMOUNT	
4210240	TITLE III, PART A	ESOL 13-1	19,853.24	.00	186.38	.00	.00	19,666.86	99
4210245	TITLE III	IMMIGRANT SUPP 1	9,041.19	.00	1,881.18	.00	.00	7,160.01	79
4210250	TITLE III PART A	ESOL 14-1	41,613.22	.00	1,683.77	.00	516.50	39,412.95	94
4210959	HEAD START	(BEG 12/1/13)	728,182.09	.00	657,575.00	1,085,880.60	57,088.83	1,072,362.34	147-
4210960	HEAD START	(BEG 12-1-14)	1,168,072.21	.00	.00	339.48	508.38	1,167,224.35	99
4212631	TITLE SIG 1003G	CES/GWM	522,291.03	.00	240,772.40	135,833.17	34,635.35	111,050.11	21
4212740	TITLE X	HOMELESS 2013-2014	9,576.85	.00	.00	.00	.00	9,576.85	100
4212750	TITLE X	HOMELESS 2014-2015	52,250.00	.00	14,989.44	.00	23,291.78	13,968.78	26
4216140	RURAL/SPARSE	AREAS 13-14	7,728.14	.00	.00	.00	.00	7,728.14	100
4216141	PERKINS-SECONDARY	13-14	5,753.04	.00	1,878.33	.00	.00	3,874.71	67
4216150	RURAL/SPARSE	AREAS 14-15	73,148.00	.00	23,520.24	32,542.90	.00	17,084.86	23
4216151	PERKINS	SECONDARY 14-15	97,686.00	.00	16,694.92	9,646.67	17,462.83	53,881.58	55
4221240	TITLE I PART A	2013-14	404,460.21	.00	4,762.33	.00	.00	399,697.88	98
4221242	TITLE I PARENT INVOLV	2013	27,572.47	.00	407.99	.00	.00	27,164.48	98
4221243	TITLE I PRE-K	2013-14	9,980.13	.00	.00	.00	.00	9,980.13	100
4221244	TITLE I HOMELESS	2013-14	8,459.65	.00	.00	.00	.00	8,459.65	100
4221245	TITLE I HIGH QUAL/PROFDEV	1	232,098.94	.00	1,521.31	.00	.00	230,577.63	99
4221246	TITLE I LEA-WIDE	ACTIVS 13	274,183.86	.00	439.64	.00	.00	273,744.22	99
4221247	TITLE I SEQUESTRATION	13-1	220,000.00	.00	.00	.00	.00	220,000.00	100
4221248	TITLE I PRIVATE SCHOOL	201	2,254.65	.00	.00	.00	.00	2,254.65	
4221250	TITLE I PART A	2014 2015	1,434,123.00	.00	422,818.47	239,410.07	393,008.50	378,885.96	26
4221252	TITLE I PARENT INVOLV	14 1	180,000.00	.00	28,878.07	29,575.03	8,789.06	112,757.84	62
4221253	TITLE I PART A, PRE-K	14-1	375,000.00	.00	75,826.59	192,463.14	.00	106,710.27	28
4221254	TITLE I HOMELESS	2014-2015	15,000.00	.00	3,991.93	.00	7,255.60	3,752.47	25
4221255	TITLE I HIGH QUAL/PROF DEV		270,000.00	.00	54,501.61	.00	3,227.16	212,271.23	78
4221256	TITLE I LEA WIDE	ACTIVIT11	660,000.00	.00	52,294.80	47,683.58	44,510.00	515,511.62	78
4221257	TITLE I SEQUESTRATION	14-1	200,000.00	.00	.00	.00	.00	200,000.00	100
4221258	TITLE I PRIVATE SCH	SUPP 1	121,000.00	.00	23,742.42	.00	141.63	97,115.95	80
4222442	TITLE II PART A	2013-14	29,538.90	.00	2,514.58	.00	.00	27,024.32	91
4222452	TITLE II PART A	2014-15	528,046.00	.00	159,064.61	230,960.78	.00	138,020.61	26
4222624	TITLE SIG INITIATIVE	14-15	47,514.00	.00	.00	.00	.00	47,514.00	100
4222650	SIG INITIATIVE 1003(A)	14-	165,590.00	.00	.00	.00	.00	165,590.00	100
4224442	21 CENT EGHS/GBES	13-14	15,879.07	.00	15,879.07	.00	.00	.00	0
4224445	21ST CENTURY HAV EL/GWM	13	7,645.86	.00	7,645.86	.00	.00	.00	0
4224455	21 CENT 14-15 GWM, GES, WGHS		.00	.00	27,625.15	21,006.90	29,684.96	78,317.01	
4226340	IDEA PART B	2013-14	110,365.25	.00	3,345.13	.00	.00	107,020.12	96
4226350	IDEA PART B	2014-15	1,605,794.00	.00	472,831.48	725,290.48	278,894.37	128,777.67	8
4226740	IDEA PRE-K	2013-14	27,778.09	.00	156.45	.00	.00	27,621.64	99
4226750	ESE PRE-K IDEA "B"	14-15	81,964.00	.00	30,931.35	68,517.98	5,402.63	22,887.96	27-
4267670	HRS A GRANT		495,784.00	.00	7,198.00	.00	.00	488,586.00	98
*			10,280,717.79	.00	2,355,558.50	2,819,150.78	904,417.58	4,201,590.93	40

all underlined grants are closed and we have received audited FA399 back from DOE - we can now zero these out.

**Florida Department of Education
Project Award Notification**

Proj. 4222624

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-2264A-4CS01
3 PROJECT/PROGRAM TITLE Title I School Improvement Initiative <p align="center">TAPS 14A006</p>	4 AUTHORITY 84.010A School Improvement - Title I, Part A 1003(a)
5 AMENDMENT INFORMATION Amendment Number: 1 Type of Amendment: Budget: Changes Effective Date: 10/27/2014	6 PROJECT PERIODS Budget Period: 01/01/2014 - 12/31/2014 Program Period: 01/01/2014 - 12/31/2014
7 AUTHORIZED FUNDING Current Approved Budget: \$ 47,514.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$ 47,514.00	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>12/31/2014</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>02/20/2015</u> • Last date for receipt of proposed budget and program amendments: <u>12/31/2014</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: 	
10 DOE CONTACTS Program: Sonya Morris Phone: (850) 245 - 9614 Email: Sonya.Morris@fldoe.org Grants Management: Unit A (850) 245-0496	11 DOE FISCAL DATA DBS: 40 90 30 EO: 74 Object: 720035
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs. • For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. 	
13 APPROVED: <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;">  <hr style="width: 80%; margin: 0 auto;"/> <p>Authorized Official on behalf of Pam Stewart Commissioner of Education</p> </div> <div style="text-align: center;"> <p>12.2.14</p> <hr style="width: 80%; margin: 0 auto;"/> <p>Date of Signing</p> </div> <div style="text-align: right;">  </div> </div>	

A) Gadsden County School District
 District/Agency Name

B) 200-2264A-4CS01 / 14A006
 Project Number TAPS Number

C) 1
 Amendment Number

FLORIDA DEPARTMENT OF EDUCATION BUDGET AMENDMENT NARRATIVE FORM

D) Total Project Amount Currently Approved <p style="text-align: center;">\$47,514.00</p>	E) Total Project Amount resulting from this Budget Amendment <p style="text-align: center;">\$47,514.00</p>
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F) Line Item Description					
Function	Object	Account Title & Narrative	FTE	Amount Increase	Amount Decrease
5100	120	<u>Classroom Teacher</u> Other certified teacher pay-money moved to support more early learning teachers in reading to assist with reading proficiency	0.30	\$6,500.00	
5100	150	<u>Paraprofessional</u> Support for classroom instruction, change to support additional teachers for early learning reading improvement.	0.20	\$1,500.00	
5100	210	<u>Retirement</u> Other certified teacher pay-money moved to support more early learning teachers in reading to assist with reading proficiency		\$600.00	
5100	210	<u>Retirement</u> Paraprofessional support for classroom instruction to support additional teachers for early learning reading improvement.		\$125.00	
5100	220	<u>Social Security</u> Other certified teacher pay-money moved to support more early learning teachers in reading to assist with reading proficiency		\$550.00	
5100	220	<u>Social Security</u> Paraprofessional support for classroom instruction to support additional teachers for early learning reading improvement.		\$100.00	
5100	230	<u>Group Health Insurance</u> Other certified teacher pay-money moved to support more early learning teachers in reading to assist with reading proficiency		\$400.00	
5100	230	<u>Group Health Insurance</u> Paraprofessional support for classroom instruction to support additional teachers for early learning reading improvement.		\$110.00	
5100	232	<u>Life Insurance</u> Other certified teacher pay-money moved to support more early learning teachers in reading to assist with reading proficiency		\$20.00	
5100	232	<u>Life Insurance</u> Paraprofessional support for classroom instruction to support additional teachers for early learning reading improvement.		\$15.00	
5100	240	<u>Workers' Comp</u> Other certified teacher pay-money moved to support more early learning teachers in reading to assist with reading proficiency		\$75.00	
5100	240	<u>Workers' Comp</u> Paraprofessional support for classroom instruction to support additional teachers for early learning reading improvement.		\$25.00	
6300	310	<u>Professional and Technical Services</u> For leadership (Principals/Assistant Principals) professional development, amending another contract to provide school leaders with more intense mentoring and progress monitoring		\$4,700.00	
6300	510	<u>Supplies</u> For professional development, change in function only, same purpose just internal reporting.		\$7,775.00	
6400	122	<u>Classroom Teacher</u> teacher professional development and in-service training supplements			\$10,400.00 ✓
6400	130	<u>Other Certified Coaches</u> for professional development, change to using coaches as PD specialists during school year versus using them to provide summer PD.	0.25	\$6,300.00	

6400	132	<u>Other Certified</u> instructional coach professional development and in-service training			\$7,000.00 ✓
6400	152	<u>Aide</u> paraprofessional professional development and in-service training supplements			\$2,000.00 ✓
6400	210	<u>Retirement</u> Coaches for professional development, change to using coaches as PD specialists during school year versus using them to provide summer PD.		\$575.00	
6400	220	<u>Social Security</u> Coaches for professional development, change to using coaches as PD specialists during school year versus using them to provide summer PD.		\$525.00	
6400	230	<u>Group Health Insurance</u> Coaches for professional development, change to using coaches as PD specialists during school year versus using them to provide summer PD.		\$375.00	
6400	232	<u>Life Insurance</u> Coaches for professional development, change to using coaches as PD specialists during school year versus using them to provide summer PD.		\$20.00	
6400	240	<u>Workers' Comp</u> Coaches for professional development, change to using coaches as PD specialists during school year versus using them to provide summer PD.		\$70.00	
6400	390	<u>Other Purchased Services</u> other purchased services necessary to implement high quality professional development trainings - other than expert consultants			\$5,000.00 ✓
6400	510	<u>Supplies</u> training supplies and materials for professional development activities - including posters, pens, paper, ink, markers, paper clips, glue, pencils, folders, etc.			\$8,000.00 ✓
7200	791	<u>Miscellaneous</u> Federal Indirect Cost @ 4.3% under Plan A		\$2,040.00	
				\$32,400.00	\$32,400.00

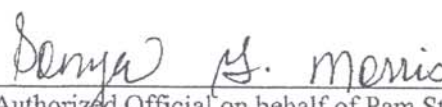

DOE 151
Revised August 2013

Pam Stewart, Commissioner



**Florida Department of Education
Project Award Notification**

proj. 4222650

1 PROJECT RECIPIENT Gadsden County School District	2 PROJECT NUMBER 200-2265B-5CS01
3 PROJECT/PROGRAM TITLE Title I School Improvement Initiative <p align="right">TAPS 15A006</p>	4 AUTHORITY 84.010A School Improvement - Title I, Part A 1003(a)
5 AMENDMENT INFORMATION Amendment Number: 1 Type of Amendment: Budget: Changes Effective Date: 10/16/2014	6 PROJECT PERIODS Budget Period: 09/01/2014 - 08/31/2015 Program Period: 09/01/2014 - 08/31/2015
7 AUTHORIZED FUNDING Current Approved Budget: \$ 165,590.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$ 165,590.00	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>08/31/2015</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>10/20/2015</u> • Last date for receipt of proposed budget and program amendments: <u>07/31/2015</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: 	
10 DOE CONTACTS Program: Sonya Morris Phone: (850) 245 - 9614 Email: Sonya.Morris@fldoe.org Grants Management: Unit A (850) 245-0496	11 DOE FISCAL DATA DBS: 40 90 20 EO: 65 Object: 720035
12 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs. • For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System. 	
13 APPROVED: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 45%;">  <hr/> Authorized Official on behalf of Pam Stewart Commissioner of Education </div> <div style="width: 25%; text-align: center;"> <u>12. 2. 14</u> Date of Signing </div> <div style="width: 25%; text-align: right;">  </div> </div>	

A) GADSDEN COUNTY SCH DISTRICT

B) 200-2265B-5CS01

C) 15A006

District/Agency Name

Project Number

TAPS Number

D) 1
Amendment Number

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

E) Total Project Amount Currently Approved \$165,590.00	F) Total Project Amount from this Budget Amendment \$165,590.00
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G) Line Item Description

Function	Object	Account Title & Narrative	FTE	Amount Increase	Amount Decrease
6400	112	<u>Administrator:</u> salary costs for training in new Florida Standards for reading-writing and training in data analyses to support school reform - \$50 per half day; \$100 per day; \$20 per hour if daily rates do not apply. 30 school leaders for at least 5 days per year outside regular working hours			10,000.00 ✓
6400	122	<u>Classroom Teacher:</u> salary costs for training in new Florida Standards for reading-writing and training in data analyses to support school reform - \$50 per half day; \$100 per day; \$20 per hour if daily rates do not apply - 250 teachers at least 2 days per year outside regular working hours			40,000.00 ✓
5900	126	<u>Classroom Teacher:</u> other certified teacher stipends for after school instruction in reading @ SJES		20,000.00 ✓	
5900	126	<u>Classroom Teacher:</u> other certified teacher stipends for after school instruction in reading @ EGHS		30,000.00 ✓	
6400	210	<u>Retirement:</u> benefits for training in new Florida Standards for reading-writing and training in data analyses to support school reform @ 10% for administrator and classroom teachers			5,000.00 ✓
6400	220	<u>Social Security:</u> benefits for training in new Florida Standards for reading-writing and training in data analyses to support school reform @ 7.65% to administrator and classroom teachers			3,900.00 ✓
6400	240	<u>Workers Compensation:</u> benefits for training in new Florida Standards for reading-writing and training in data analyses to support school reform @1.33% to administrator and classroom teachers			700.00 ✓
5900	210	<u>Retirement:</u> benefits for after school instruction @ 10% for administrator and classroom teachers		5,000.00 ✓	
5900	220	<u>Social Security:</u> benefits for after school instruction @ 7.80% to administrator and classroom teachers		3,900.00 ✓	
5900	240	<u>Workers Compensation:</u> benefits for after school instruction @1.40% to administrator and classroom teachers		700.00 ✓	
TOTALS				\$59,600.00	\$59,600.00



SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8a

DATE OF SCHOOL BOARD MEETING: December 16, 2014

TITLE OF AGENDA ITEMS: Unemployment compensation third party administrator

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS: PO 187303 for 2nd half of the FY payments to the third party administrator for the processing and unemployment compensation insurance. (PO 187303)

FUND SOURCE: General fund 110

AMOUNT: \$1,630

PREPARED BY: Kim Ferree

POSITION: Assistant Superintendent for Business Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMANS'S SIGNATURE: page(s) numbered _____

Be sure that the Comptroller has signed the budget page.

THE SCHOOL BOARD OF GADSDEN COUNTY

DATE
12/08/14

PURCHASE ORDER NO.
187303

35 MARTIN LUTHER KING, JR., BLVD. QUINCY, FLORIDA 32351
PHONE (850) 627-9651 FAX (850) 627-2760
www.gcps.k12.fl.us

FL SALES TAX EXEMPTION # 85-8012621915C-2

FEDERAL ID # 59-6000615

VENDOR VU00040000 UCAC INC. 5737 CORPORATE WAY WEST PALM BEACH FL 334072097	SHIP TO THIS ADDRESS GADSDEN COUNTY PUBLIC SCHOOLS 35 MARTIN LUTHER KING JR BLVD QUINCY FL 32351
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PRINCIPAL / SUPERVISOR	COMPTROLLER	SUPERINTENDENT
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QUANTITY	PRODUCT NO.	DESCRIPTION	UNIT PRICE	TOTAL
		AGREEMENT 1/01/15--12/31/15		
	PART1	-AGREEMENT 1/1/15---6/30/15		
	BDAPVD:	/ /15 ()		
		X		
		UNEMPLOYMENT COMPENSATION COST		
	PART1:	CONTROL (S) PER QUARTER:		
1		1QTR 01/01/15--04/01/15	815.00	815.00
1		2QTR 04/02/15--06/30/15	815.00	815.00
		OUR FISCAL YEAR ENDS: 06/30/15		
	NOTE:	PART 2 IN NEW FISCAL YEAR		
	FAX	561.689.5692		

PAY TERMS: NET 30 TOTAL 1,630.00

1. All correspondence/shipments must reflect the PO number. For prompt payment mail invoice to Accounts Payable address above.
2. If box checked and you accept this PO, goods/services & invoice must be received by the District no later than June 15 of the CURRENT YEAR. NO FINANCIAL OBLIGATION continues after June 30 of the CURRENT YEAR if the box is checked. This PO is void after one year.
3. Notice to Vendor/Contractor: By acceptance of the contract/order in excess of \$10,000 and involving Federal Funds, the Vendor/Contractor agrees to comply with Title 34 Section 80.36 Code of Federal Regulations. Termination for cause and for convenience by the grantee or sub-grantee including the manner by which it will be affected and the basis for settlement will be decided by the School Board of Gadsden County. In addition, the Vendor/Contractor agrees to comply with Florida Statute 257.36 regarding retention of records for 5 years.

DISTRIBUTION TO BE COMPLETED BY ORIGINATOR					TOTAL	1,630.00	FINANCE DEPT USE EXPENDITURE
FUND	FUNCTION	OBJECT	CENTER	PROJECT	PROGRAM	AMOUNT	
110	7100	310	9001	1109990		1630.00	

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8b

DATE OF SCHOOL BOARD MEETING: December 16, 2014

TITLE OF AGENDA ITEMS: Technology Support for Teacher Evaluation System

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS: To provide consultant services and technology support for the teacher evaluation system. (PO 187301)
Cumulatively this vendor has purchase orders with the district that exceed \$15,000.

FUND SOURCE: 434 Race to the Top Federal grant

AMOUNT: \$3,000

PREPARED BY: Kim Ferree

POSITION: Assistant Superintendent for Business Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT’S SIGNATURE: page(s) numbered _____

CHAIRMANS’S SIGNATURE: page(s) numbered _____

Be sure that the Comptroller has signed the budget page.

THE SCHOOL BOARD OF GADSDEN COUNTY

DATE
12/08/14

PURCHASE ORDER NO.
187301

35 MARTIN LUTHER KING, JR., BLVD. QUINCY, FLORIDA 32351
PHONE (850) 627-9651 FAX (850) 627-2760
www.gcps.k12.fl.us

FL SALES TAX EXEMPTION # 85-8012621915C-2

FEDERAL ID # 59-6000615

VENDOR VL00115000 RODRIGUEZ, MIGDALIA DBA-LAMIER TECHNICAL SVC 9950 HOSFORD HIGHWAY QUINCY FL 32351	SHIP TO THIS ADDRESS GADSDEN COUNTY PUBLIC SCHOOLS 35 MARTIN LUTHER KING JR BLVD QUINCY FL 32351
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PRINCIPAL / SUPERVISOR	COMPTROLLER 	SUPERINTENDENT
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QUANTITY	PRODUCT NO.	DESCRIPTION	UNIT PRICE	TOTAL
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ATTN: DR. SYLVIA R. JACKSON

1		CONSULTANT SERVICES THE CONTRACTOR HAS AGREED TO PROVIDE TECHNOLOGY SUPPORT FOR TEACHER EVALUATION SYSTEMS NOVEMBER 1, 2014-JUNE 30, 2015 SEE ATTACHED AGREEMENT	3000.00	3000.00
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PAY TERMS: NET 30

TOTAL 3,000.00

1. All correspondence/shipments must reflect the PO number. For prompt payment mail invoice to Accounts Payable address above.
2. If box checked and you accept this PO, goods/services & invoice must be received by the District no later than June 15 of the CURRENT YEAR. NO FINANCIAL OBLIGATION continues after June 30 of the CURRENT YEAR if the box is checked. This PO is void after one year.
3. Notice to Vendor/Contractor: By acceptance of the contract/order in excess of \$10,000 and involving Federal Funds, the Vendor/Contractor agrees to comply with Title 34 Section 80.36 Code of Federal Regulations. Termination for cause and for convenience by the grantee or sub-grantee including the manner by which it will be affected and the basis for settlement will be decided by the School Board of Gadsden County. In addition, the Vendor/Contractor agrees to comply with Florida Statute 257.36 regarding retention of records for 5 years.

DISTRIBUTION TO BE COMPLETED BY ORIGINATOR					TOTAL PROGRAM	3,000.00 AMOUNT	FINANCE DEPT USE EXPENDITURE
FUND	FUNCTION	OBJECT	CENTER	PROJECT			
434	6400	310	9001	434RL11		3000.00	

VENDOR

DIST: 20 FY: 15

12. REQUEST/PURCH ORDER SCAN

TIME: 15:45

TYPE	CHTR	FND	--VENDOR--	E S I	FR--ISSUE--TO	START#		
P	_____	_____	V L00115000	---	_____	_____		
NUM-PO	REQ-NUM	DATE	CHTR	VENDOR	ESI	ORIGINAL	LIO/PAID	CURRENT
186540		070214	9016	VL00115000	YBY	50,000.00	18,625.00	31,375.00
187301	90013701	120814	9001	VL00115000	YBH	3,000.00	.00	3,000.00

TOTAL 53,000.00 18,625.00 34,375.00

ALL RECORDS DISPLAYED. NEXT?

REF FOR ACCOUNT NUM SCAN TERM: EAR1

4-© 1 Sess-1 199.44.72.2 TW1H0022 4/9

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8c

DATE OF SCHOOL BOARD MEETING: December 16, 2014

TITLE OF AGENDA ITEMS: Lawn Maintenance for Headstart Program

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS: To provide lawn maintenance to provide a safe playground for head start participants at multiple locations. (PO 187320)
Cumulatively this vendor has purchase orders with the district that exceed \$15,000.

FUND SOURCE: 420 Federal funds

AMOUNT: \$4,200

PREPARED BY: Kim Ferree

POSITION: Assistant Superintendent for Business Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMANS'S SIGNATURE: page(s) numbered _____
Be sure that the Comptroller has signed the budget page.

THE SCHOOL BOARD OF GADSDEN COUNTY

DATE
12/08/14

PURCHASE ORDER NO.
187320

35 MARTIN LUTHER KING, JR., BLVD. QUINCY, FLORIDA 32351
PHONE (850) 627-9651 FAX (850) 627-2760
www.gcps.k12.fl.us

FL SALES TAX EXEMPTION # 85-8012621915C-2

FEDERAL ID # 59-6000615

VENDOR	VB12900000	SHIP TO THIS ADDRESS	
MIKE BRYANT DBA MIKE BRYANT LAWN CAR 149 RANCH ROAD QUINCY	FL 32351	HEAD START/PK SB GADSDEN CO 500 WEST KING ST QUINCY	FL 32351

PRINCIPAL / SUPERVISOR	COMPTROLLER	SUPERINTENDENT
	<i>Kim Fenee</i>	

QUANTITY	PRODUCT NO.	DESCRIPTION	UNIT PRICE	TOTAL
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VENDOR - NOT A SUB RECIPIENT

LAWN MAINTENANCE PROVIDED FOR
HS/PREK PLAYGROUNDS
DECEMBER 2014 - JUNE 2015
MIDWAY HS, GRETNA, STEWART ST,
HAVANA ELEMENTARY AND QEA
CUT EVERY 2 WEEKS

1

4200.00 4200.00

PAY TERMS: NET 30

TOTAL 4,200.00

- All correspondence/shippments must reflect the PO number. For prompt payment mail invoice to Accounts Payable address above.
- If box checked and you accept this PO, goods/services & invoice must be received by the District no later than June 15 of the CURRENT YEAR. NO FINANCIAL OBLIGATION continues after June 30 of the CURRENT YEAR if the box is checked. This PO is void after one year.
- Notice to Vendor/Contractor: By acceptance of the contract/order in excess of \$10,000 and involving Federal Funds, the Vendor/Contractor agrees to comply with Title 34 Section 80.36 Code of Federal Regulations. Termination for cause and for convenience by the grantee or sub-grantee including the manner by which it will be affected and the basis for settlement will be decided by the School Board of Gadsden County. In addition, the Vendor/Contractor agrees to comply with Florida Statute 257.36 regarding retention of records for 5 years.

DISTRIBUTION TO BE COMPLETED BY ORIGINATOR						TOTAL	FINANCE DEPT USE EXPENDITURE
FUND	FUNCTION	OBJECT	CENTER	PROJECT	PROGRAM	AMOUNT	
420	7900	350	9026	4210960		4200.00	

DIS1: 20 FY: 06 12. REQUEST/PURCH ORDER SCAN TIME: 15:44

TYPE	CNTR	FND	VENDOR	ESI	FR	ISSUE	TO	START#
P			V B12900000					
NUM-PG	REQ NUM	DATE	CNTR	VENDOR	ESI	ORIGINAL	LTD/PAYD	CURRENT
186617	90204201	070214	9020	VB12900000	YBY	1,500.00	850.00	650.00
186650	90204204	070214	9020	VB12900000	YBY	24,000.00	13,500.00	10,500.00
186655	90204209	070214	9020	VB12900000	YBY	0,500.00	2,250.00	4,250.00
186756	00001126	070214	9026	VB12900000	YBY	3,500.00	3,105.00	395.00
187320	00001101	120814	9026	VB12900000	YBN	4,200.00	.00	4,200.00

TOTAL 39,700.00 19,705.00 19,995.00

ALL RECORDS DISPLAYED. NEXT? PLS FOR ACCOUNT NUM SCAN TERM: BAA1
 4-© 1 Sess-1 199.44.72.2 TW1H0022 4/9

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8d

DATE OF SCHOOL BOARD MEETING: December 16, 2014

TITLE OF AGENDA ITEMS: Annual License Renewal Imagine Learning

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS: To renew the annual license for imagine learning for participants use in the 21 century federal program. (PO 187294)

FUND SOURCE: 420 Federal grant funds

AMOUNT: \$7,500

PREPARED BY: Kim Ferree

POSITION: Assistant Superintendent for Business Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMANS'S SIGNATURE: page(s) numbered _____
Be sure that the Comptroller has signed the budget page.

THE SCHOOL BOARD OF GADSDEN COUNTY

DATE
12/01/14

PURCHASE ORDER NO.
187294

35 MARTIN LUTHER KING, JR., BLVD. QUINCY, FLORIDA 32351
PHONE (850) 627-9651 FAX (850) 627-2760
www.gcps.k12.fl.us

FL SALES TAX EXEMPTION # 85-8012621915C-2

FEDERAL ID # 59-6000615

VENDOR VI00850000		SHIP TO THIS ADDRESS	
IMAGINE LEARNING, INC. 191 RIVER PARK DRIVE PROVO UT 84604		FED PRGMS-SCHOOL BOARD GADSDEN 35 MARTIN LUTHER KING JR BLVD QUINCY FL 32351	

PRINCIPAL/SUPERVISOR 	COMPTROLLER 	SUPERINTENDENT
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QUANTITY	PRODUCT NO.	DESCRIPTION	UNIT PRICE	TOTAL
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ATTN: ROSE RAYNAK/DM

1	WHAT:	***VENDOR NOT SUBRECIPIENT*** IMAGINE LEARNING ANNUAL LICENSE RENEWAL FOR ACTIVELY PARTICIPATING 21ST CCLC STDNTS	7500.00	7500.00
---	-------	--	---------	---------

PAY TERMS: NET 30

TOTAL 7,500.00

- All correspondence/shipments must reflect the PO number. For prompt payment mail invoice to Accounts Payable address above.
- If box checked and you accept this PO, goods/services & invoice must be received by the District no later than June 15 of the CURRENT YEAR. NO FINANCIAL OBLIGATION continues after June 30 of the CURRENT YEAR if the box is checked. This PO is void after one year.
- Notice to Vendor/Contractor: By acceptance of the contract/order in excess of \$10,000 and involving Federal Funds, the Vendor/Contractor agrees to comply with Title 34 Section 80.36 Code of Federal Regulations. Termination for cause and for convenience by the grantee or sub-grantee including the manner by which it will be affected and the basis for settlement will be decided by the School Board of Gadsden County. In addition, the Vendor/Contractor agrees to comply with Florida Statute 257.36 regarding retention of records for 5 years.

DISTRIBUTION TO BE COMPLETED BY ORIGINATOR					TOTAL	7,500.00	FINANCE DEPT USE EXPENDITURE
FUND	FUNCTION	OBJECT	CENTER	PROJECT	PROGRAM	AMOUNT	
420	5900	730	0141	4224455		1875.00	
420	5900	730	0041	4224455		1875.00	
420	5900	730	0091	4224455		1875.00	
420	5900	730	0051	4224455		1875.00	

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8e

DATE OF SCHOOL BOARD MEETING: December 16, 2014

TITLE OF AGENDA ITEMS: Magnet Assistance Grant Initiative

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS: To deliver specific program oversight on issues or assists with questions on the magnet assistance grant initiative. (PO 187280)
Cumulatively this vendor has purchase orders with the district that exceed \$15,000.

FUND SOURCE: General Fund 110

AMOUNT: \$14,999

PREPARED BY: Kim Ferree

POSITION: Assistant Superintendent for Business Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMANS'S SIGNATURE: page(s) numbered
Be sure that the Comptroller has signed the budget page.

THE SCHOOL BOARD OF GADSDEN COUNTY

DATE

11/21/14

PURCHASE ORDER NO.

187280

35 MARTIN LUTHER KING, JR., BLVD. QUINCY, FLORIDA 32351
 PHONE (850) 627-9651 FAX (850) 627-2760
www.gcps.k12.fl.us

FL SALES TAX EXEMPTION # 85-8012621915C-2

FEDERAL ID # 59-6000615

VENDOR	VN00720000	SHIP TO THIS ADDRESS
NCN CONSULTING, LLC. BEVERLY A. NASH 65 N VIRGINIA STREET QUINCY FL 32351		GADSDEN COUNTY PUBLIC SCHOOLS 35 MARTIN LUTHER KING JR BLVD QUINCY FL 32351

PRINCIPAL / SUPERVISOR	COMPTROLLER	SUPERINTENDENT
------------------------	-------------	----------------

QUANTITY	PRODUCT NO.	DESCRIPTION	UNIT PRICE	TOTAL
----------	-------------	-------------	------------	-------

Bl Apud: _____

ATTN: ROSALYN W. SMITH

1		FOR SPECIFIC PROGRAM DIRECTOR'S OVERSIGHT ON PROGRAMMATIC ISSUES OR QUESTIONS ON MAGNET ASSISTANCE GRANT INITIATIVE (HAVANA MERGER)	14999.00	14999.00
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PAY TERMS: NET 30 TOTAL 14,999.00

1. All correspondence/shipments must reflect the PO number. For prompt payment mail invoice to Accounts Payable address above.
2. If box checked and you accept this PO, goods/services & invoice must be received by the District no later than June 15 of the CURRENT YEAR. NO FINANCIAL OBLIGATION continues after June 30 of the CURRENT YEAR if the box is checked. This PO is void after one year.
3. Notice to Vendor/Contractor: By acceptance of the contract/order in excess of \$10,000 and involving Federal Funds, the Vendor/Contractor agrees to comply with Title 34 Section 80.36 Code of Federal Regulations. Termination for cause and for convenience by the grantee or sub-grantee including the manner by which it will be affected and the basis for settlement will be decided by the School Board of Gadsden County. In addition, the Vendor/Contractor agrees to comply with Florida Statute 257.36 regarding retention of records for 5 years.

DISTRIBUTION TO BE COMPLETED BY ORIGINATOR					TOTAL	14,999.00	FINANCE DEPT USE EXPENDITURE
FUND	FUNCTION	OBJECT	CENTER	PROJECT	PROGRAM	AMOUNT	
110	7400	310	9001	1106767		14999.00	

VENDOR

PWSmiter

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10a

Date of School Board Meeting: December 16, 2014

TITLE OF AGENDA ITEM: Fire and Safety Inspections for Gadsden County Schools

DIVISION: Department of Facilities

(Example: Secondary Education, Property Records, etc.)

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: For Board approval of Fire and Safety Inspection Services District Wide (to include safety reports for educational facilities and safety reports entered on State Fire Marshal site) as per Florida School Law 1013.12. Inspection services will be performed by A G & B Safety Inspectors of Jasper, FL and are scheduled to be complete January 2015.

FUND SOURCE: 110

AMOUNT: \$11,303.87

PREPARED BY: Wayne Shepard

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNFATUES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

Be sure that the COMPTROLLER has signed the budget page.

176-13 Safety Inspection Schedule

District	Name of Facility	Square Footage	Date of Inspection	Name of Inspector
Gadsden	George W. Munroe Elementary School	87,796	1/7/2015	Ronald Hobbs
Gadsden	James A. Shanks Middle School	130,289	1/7/2015	Ronald Hobbs
Gadsden	M D Walker Administrative Center	62,375	1/5/2015	Ronald Hobbs
Gadsden	Transportation Center	17,530	1/5/2015	Ronald Hobbs
Gadsden	Gadsden Technical Institute	50,927	1/5/2015	Ronald Hobbs
Gadsden	Stewart Street Elementary School	75,894	1/5/2015	Ronald Hobbs
Gadsden	Carter-Parramore Alternative School	103,546	1/5/2015	Ronald Hobbs
Gadsden	Chattahoochee Elementary School	58,722	1/6/2015	Ronald Hobbs
Gadsden	Gretna Elementary School	52,575	1/6/2015	Ronald Hobbs
Gadsden	Saint Johns Elementary School	49,597	1/6/2015	Ronald Hobbs
Gadsden	Gadsden Elementary Magnet School	54,989	1/6/2015	Ronald Hobbs
Gadsden	West Gadsden High School	116,980	1/7/2015	Ronald Hobbs
Gadsden	Greensboro Elementary School	78,526	1/7/2015	Ronald Hobbs
Gadsden	Havana Elementary School	78,093	1/8/2015	Ronald Hobbs
Gadsden	Havana Middle School	103,489	1/8/2015	Ronald Hobbs
Gadsden	East Gadsden High School	211,656	1/8/2015	Ronald Hobbs
	TOTAL FOOTAGE	1,332,984		
	16 centers (Reports)			

A G & B SAFETY INSPECTORS

*National and State Certified
Fire Safety Inspectors*

Ronald Hobbs,
President

588 NW Harris Lake Dr
Lake City, Florida 32055

Phone: (386) 397-5191
Email:
agbsafety@windstream.net

1

.net

TAX ID # 20-3246881 PROPOSAL Gadsden County Schools

November 7, 2014

Gadsden County Schools
Attn: Mrs. Barbara Smith
Office Manager
35 Martin Luther king, Jr. Blvd.
Quincy, Florida 32351

Re: Risk Management/Property Casualty
Fire and Safety Inspections for Gadsden County

Fire and Safety Inspection Services for Gadsden County facilities, (completed in January 2015) 1,332,984 square feet x .008	\$ 10,663.87
Safety Reports for Educational Facilities Gadsden County (16 reports)	\$ 400.00
Safety Reports entered on State Fire Marshal Site (16 reports)	\$ 240.00

TOTAL AMOUNT OF PROPOSAL

\$ 11,303.87

Ronald Hobbs
Ronald Hobbs, Inspector No. 174939

NOTE ADDRESS CHANGE



SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 11a

Date of School Board Meeting: December 16, 2014

TITLE OF AGENDA ITEM: School Field Trip Requests (Out-of-State)

DIVISION: Pre-K – 12 Education

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

(Type and Double Space)

According to School Board Policy 2340 (Field and Other District-Sponsored Trips), all out-of-state field trips must be approved by the School Board. West Gadsden High School is requesting approval for out-of-state field trips. Please see attached documentation.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY:  Rosalyn W. Smith

POSITION: Deputy Superintendent

INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

FORM MUST BE RECEIVED IN DISTRICT OFFICE 2 WEEKS PRIOR TO TRIP

FIELD TRIP REQUEST

SCHOOL: West Gadsden High School	CONTACT FOR FIELD TRIP: Andrew Moten
--	--

DATE OF TRIP: December 26,27,29, 2014	WHO IS ATTENDING: (grade/organization) Boys Basketball Team
---	---

LOCATION: Thomasville High School, Thomasville, Georgia	TRAVELING BY: <input checked="" type="checkbox"/> School bus <input type="checkbox"/> Charter bus
---	---

PURPOSE: To Participate in a Scheduled Christmas Basketball Tournament
--

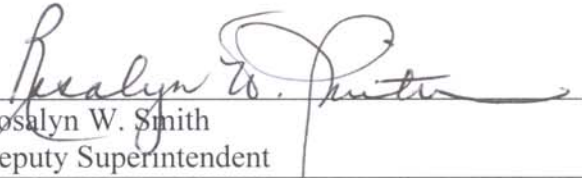
SCHOOL BUS – Required items for approval: <ol style="list-style-type: none"> 1. Principal’s signature 2. Complete list of participants and chaperones 3. Complete final itinerary 	CHARTER BUS – Required items for approval: <ol style="list-style-type: none"> 1. Principal’s signature 2. Complete list of participants and chaperones 3. Complete final itinerary 4. Copy of charter bus contract with signatures 5. Proof of Insurance showing either district or school as insured
---	---



 Signature of Person Requesting Trip



 Approval of Principal (signature required)

<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED
 Rosalyn W. Smith Deputy Superintendent	Date <u>11/19/14</u>

Please forward completed form via district mail or fax to:
Mrs. Cheryl Ellison
Administrative Assistant for Curriculum & Instruction
Fax: (850) 627-3530 Email: ellisonc@gcpsmail.com

WGHS Boys Basketball Roster

1. AA
2. AA
3. JW
4. RH
5. MB
6. XB
7. WS
8. AG
9. FW
10. JB
11. JM
12. AR
13. TC
14. RW
15. JD

Chaperones:

1. Coach Andrew Moten
2. Coach Palaski Hayes
3. Coach Thomas Frazier
4. Coach Jamaal Holt
5. Coach William Moody

Itinerary for Thomasville High School

December 26, 2014

10:00am	Meet at WGHS Gym to Load Bus
11:30am	Arrive at Thomasville High School
11:30-12:30	Meet and Greet Luncheon
1:00 – 8:00	Tournament Sessions
8:30pm	Load Bus
8:45pm	Stop for Meals
9:00pm	Load Bus
10:30pm	Arrive at WGHS Gym

Itinerary for Thomasville High School

December 27, 2014

09:00am	Meet at WGHS Gym to Load Bus
10:30am	Arrive at Thomasville High School
11:30-1:30	Tournament Sessions
2:00 – 3:00	Lunch
4:00 - 8:00pm	Tournament Sessions
8:30pm	Stop for Meals
9:00pm	Load Bus
10:30pm	Arrive at WGHS Gym

Itinerary for Thomasville High School

December 29, 2014

09:00am	Meet at WGHS Gym to Load Bus
10:30am	Arrive at Thomasville High School
11:30-1:30	Tournament Sessions
2:00 – 3:00	Lunch
4:00 - 6:00pm	Tournament Sessions
6:30pm	Stop for Meals
7:00pm	Load Bus
8:30pm	Arrive at WGHS Gym



SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 11b

DATE OF SCHOOL BOARD MEETING: December 16, 2014

TITLE OF AGENDA ITEM: Approval of the 2014-15 SAC Rosters

DIVISION: Parent Services

PURPOSE AND SUMMARY OF ITEM:

Parent Services is seeking Board approval of the 2014-15 SAC Rosters.

AMOUNT: N/A

PREPARED BY: Sherrie Taylor

POSITION: Coordinator for Parent Services

POSITION: Coordinator – Communities In Schools

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

1 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered – Approval letter with superintendent's signature.

CHAIRMAN'S SIGNATURE: page(s) numbered N/A

This form is to be duplicated on light blue paper.

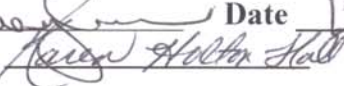
School Advisory Council Membership Roster

School Year 2014-2015

School Havana Middle School

Telephone# 850-662-2750

Principal Signature  Date 12/23/14

SAC Chairperson's Signature  Date 12/03/14

Name	Address	Phone #	Sex	Race	Position	Method of Selection*
Tynease Showers	P.O. Box 501 Havana, Florida 32333	850-539-5736	F	B	Community Stakeholder	Peer
Angela Hayes	911 S.E. 1 st Street Havana, Florida 32333	850-868-0161	F	B	Parent	Peer
Portia Robinson	440 Rustling Pines Boulevard Midway, Florida 32343	850-728-1895	F	B	Staff	Peer
Bishop Jerome Showers	P.O. Box 501 Havana, Florida 32333	850-539-5736	M	B	Community Stakeholder	Peer
Shanterria Robinson	115 SE 2 nd Street Havana, Florida 32333	850-363-2720	F	B	Parent	Peer
Delshuana Jackson	3056 Bidhurst Court Tallahassee, Florida 32317	850-510-7547	F	B	Principal	Peer
Felicia Forrest	186 N. Charles Willis Drive Midway, Florida 32343	850-339-9499	F	B	Parent	Peer
Karen Holton-Hall	318 Wayne Gregory Road Havana, Florida 32333	850-363-6299	F	B	Parent	Peer
Kimberly Grant	4434 Gearhart Rd. #3401 Tallahassee, Florida 32304	850-590-6844	F	B	Staff	Peer
Pamela Bryant	611 S. 11 th Street Quincy, Florida 32351	850-228-6256	F	B	Parent	Peer
Cheryl Peterson	137 Charles Willis Drive Midway, Florida 32343	850-273-9119	F	B	Staff	Peer
Lisa Steele	265 Sand Pine Drive Midway, Florida 32343	850-391-9307	F	B	Parent	Peer
Sabrina Hill	22 Logan Road Havana, Florida 32333	850-300-0200	F	B	Parent	Peer
Melisa Horton	5061 Hampton Ridge Avenue Tallahassee, Florida 32311	904-413-2928	F	B	Staff	Peer
Kameelah Weeks	775 California Street Tallahassee, Florida 32304	850-284-2820	F	B	Staff	Peer
Chandra Richardson	2032 Valkyrie Court Tallahassee, Florida 32308	850-559-1328	M	B	Staff	Peer
Fert Richardson	P.O. Box 238 Havana, Florida 32333	850-544-9898	M	B	Community Stakeholder	Peer


Submit To: Gadsden Parent Services / (850) 627-9651 ext. 1252

School Advisory Council Membership Roster

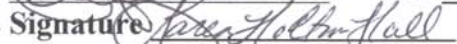
School Year 2014-2015

School Havana Middle School

Telephone# 850-662-2750

Principal Signature 

Date 12/3/14

SAC Chairperson's Signature 

Date 12/3/14

Name	Address	Phone #	Sex	Race	Position	Method of Selection*
Stephanie Henry	614 East 1 st Street Havana, Florida 32333	850.694.6863	B	F	Parent	Peer
Tonya Green	65 Monroe Creek Drive Midway, Florida 32343	850.228.0847	B	F	Parent	Peer
Monica Murphy	270 Anderson Avenue Havana, Florida 32333	850.322.1537	B	F	Parent	Peer
Stephanie Brown-Byrd	2645 Iron Bridge Road Havana, Florida 32333	850.321.7332	B	F	Parent	Peer
Mercer McMillon	270 Anderson Avenue Havana, Florida 32333	850.322.1537	B	M	Parent	Peer

Submit To: Gadsden Parent Services / (850) 627-9651 ext. 1252


**Gadsden County
School Advisory Council Membership Roster**

School Year 2014-2015

Greensboro Elementary School

Telephone # 442-6327

Principal's Signature  Date 11-4-2014

SAC Chairperson's Signature  Date 11-4-2014

Name	Address	Phone #	Sex	Race	Position	Method of Selection
Yesenia Gonzalez	115 KEVER LN QUINCY FL 32351	442-4460	F	H	Parent	Elected
Asheley Battles	733 Hanna Mill Rd Quincy, Fl, 32351	491-3620	F	B	Parent	Elected
Shone Matthews	119 Portia In. Quincy Fl, 32353	519-8487	F	B	Parent	Elected
Paul Matthews	119 Portia In. Quincy Fl, 32353	519-8487	M	B	Parent	Elected
Monica Grimaldo	155 Penny Kever Ln Greensboro Fl 32330	491-1868	F	H	Parent	Elected
Norma Quijada	854 Old Federal Rd. Quincy, Fl 32351	442-4557	F	H	Parent	Elected
Jennifer Rodriquez	187 Juniper Rd Greensboro, Fl 32330	442-6281	F	H	Chairperson	Elected
Mary Hudgins	2168 Lakeview Point Rd, Quincy Fl, 32351	743-9414	F	W	Parent	Elected
Melissa Pride	PO 292 Greensboro, FL 32330	508-5610	F	W	Parent	Elected
Stephen Pitts	559 Greensboro Hwy Quincy, Fl 32351	442-6327	M	W	Principal	assigned
Sandra Joseph	559 Greensboro, Hwy, Quincy, Fl, 32351	442-6327	F	B	Teacher	Elected
Dawn Weeks	559 Greensboro, Hwy, Quincy, Fl, 32351	442-6327	F	W	Media Specialist	Elected
Tanya Bradwell	559 Greensboro, Hwy, Quincy, Fl, 32351	442-6327	F	B	Teacher	Elected
Joshue Matos	559 Greensboro, Hwy, Quincy, Fl, 32351	442-6327	M	H	Teacher	Elected
Gloria Castenada	559 Greensboro, Hwy, Quincy, Fl, 32351	442-6327	F	H	Teacher	Elected
Buddy Pitts	P.O Box 226 Greensboro, Fl,32330	442-4488	M	W	Business Partner	Elected
Sycamore Methodist Church Sharon Bentley	3246 Sycamore Rd. Quincy, Florida 32351	442-4543	M	W	Business Partner	Elected
Greensboro United Methodist Church Patsy Pitts	PO Box 226 Greensboro, FL 32330	442-4488	F	W	Business Partner	Elected

**Gadsden County
School Advisory Council Membership Roster**

School Year 2014-2015

School: Carter-Parramore Academy Telephone # (850) 627-6030

Principal's Signature  Date 11/10/14

SAC Chairperson's Signature  Date 11/10/14

Name	Address	Phone #	Sex	Race	Position	Method of Selection*
Tony Hannah	P.O. Box 481 Quincy, FL 32353	875-2810	M	B	Chair	Elected
Emanuel Sapp	P.O. Box 1308 Quincy, FL 32353	508-2447	M	B	Vice-Chair	Elected
Lomar Barkley	P.O. Box 1726 Quincy, FL 32353	627-2151	F	B	Business	Elected
Arrie Battles	919 Hardin Street Quincy, FL 32351	570-1296	F	B	Community	Elected
Lillie Jackson	400 Deerwood Quincy, FL 32352	627-2794	F	B	Community	Elected
Norman Jackson	400 Deerwood Quincy, FL 32352	627-2794	M	B	Community	Elected
Avonette Henry	635 S. Cleveland St. Quincy, FL 32351	662-4934	F	B	Parent	Elected
Hakim Smith	231 S.E. 5 th Street Quincy, FL 32351	539-6814	M	B	Business	Elected
Johnny Sailor	1228 Berry Street Quincy, FL 32351	875-4383	M	B	Community	Elected
Ann Sherman	320 W. Jefferson St. Quincy, FL 32351	228-5084	F	B	Business	Elected
Frances Harrell	631 S. Stewart St. Quincy, FL 32351	627-6030	F	B	Faculty	Elected
Shereka Hutley	631 S. Stewart St. Quincy, FL 32351	627-6030	F	B	Behav. Spec.	Elected
Patricia Baker	935 Sikes St. Quincy, FL 32351	339-8637	F	B	Parent	Elected
Mirna Barrios	1509 Osceola Street Quincy, FL 32351	566-9845	F	H	Parent	Elected
Dorothy Woods	35 MI.K	627-9651	F	B	Parent	Elected

Donna Wright	911 S. Warren St. Quincy, FL 32351	627-0772	F	B	Parent	Elected
Catherine Frye	200 Wilson Road Quincy, FL 32352	875-4175	F	B	Parent	Elected
Linda Gonzalez	East River Road, #17A Quincy, FL 32351	294-9360	F	H	Parent	Elected
Tameka Bradwell	920 W. Clark St.	743-8128	F	W	Parent	Elected
Elberta Hatten	405 Strong Rd. #111 Quincy, FL 32351	556-4816	F	B	Parent	Elected
Sherika Fields	335 Goldwire Road Quincy, FL 32351	274-8451	F	B	Parent	Elected
Lakesha Ross	P.O. Box 413 Quincy, FL 32352	627-3012	F	B	Parent	Elected
Jose Jimenez	1376 Mt. Pleasant Rd. Quincy, FL 32351	856-5342	M	H	Parent	Elected
Bertrey Hinson	216 Neals Temple Rd. Quincy, FL 32351	296-6173	F	H	Parent	Elected
Ambrea Blair	33870 Blue Star Hwy. Quincy, FL 32351	459-3916	F	B	Parent	Elected
Bobby Dukes	419 Thomas St. Quincy, FL 32351	241-6338	M	B	Parent	Elected
Keith Dowdell	631 S. Stewart Street Quincy, FL 32351	627-6030	M	B	Principal	Staff

School Advisory Council Membership Roster

School Year 2014-2015 School George Munroe Elementary

Telephone # 875-8800

Principal Signature *Allysun Davis* Date 8/13/14

SAC Chairperson's Signature *Percilla Hatten* Date 8-13-14

Name	Address	Phone #	Sex	Race	Position	Method of Selection*
Keamia Evans	2012 Flagler St. Quincy, FL 32351	879-9605	F	B	Student	Peer Selection
Nicole Bush	136 Davis St. Quincy, FL 32351	590-7221	F	B	Student	Peer Selection
Michelle Medolsin	905 Forest Dr. Quincy, FL 32351	627-9751	F	H	Parent	Peer Selection
Roy Moore	18680 Blue Star Highway Quincy, FL 32351	627-2222	M	B	Business/ Community	Peer Selection
Shironda Thirpen	1343 Atlanta St. Quincy, FL 32351	228-9212	F	H	Parent	Peer Selection
Catarina Francisco	24 N. Shelfer St. Quincy, FL 32351	363-9243	F	H	Parent	Peer Selection
Percilla Hatten	29 Luther Rd. Quincy, FL 32351	556-4816	F	H	Chairperson	Peer Selection
Wendy Day	500 S. Atlanta St. Apt. G-130 Quincy, FL 32351	322-5106	F	H	Parent	Peer Selection
Kaye Moore	2012 Flagler St. Quincy, FL 32351	879-9605	F	B	Parent	Peer Selection
Mary Harris	594 Canty Lane Gretna FL 32332	879-9605	F	B	Parent	Peer Selection
Yvette Bittle	136 Davis Street Quincy, FL 32351	590-7221	F	B	Parent	Peer Selection
Germaine Brown	1830 W. King Street Quincy, FL 32351	875-8800 ext.4301	F	B	Education Support Employee	Peer Selection
Allysun Davis	1830 W. King Street Quincy, FL 32351	875-8800 ext. 4301	F	B	Principal	Appointed

School Advisory Council Membership Roster

School Year: 2014-2015 School: Gadsden Magnet School

Telephone #: 627-7557

Principal Signature: [Signature]

Date 10/28/14

SAC Chairperson's Signature: [Signature]

Date 10/28/14

Name	Address	Phone #	Sex	Race	Position	Method of Selection*
Cedric Chandler	436 North Calhoun Street	339-4826	M	B	President	Elected
Yolanda Reed	200 Providence Road	442-9500	F	B	Vice President	Elected
Tenesia Clark	1800 West King Street	875-8800	F	B	Secretary	Elected
Avondika Cherry	705 Selman Road	445-4372	F	B	Parent	Elected
Rhonda Cunningham	126 Conrad Court	212-0559	F	B	Parent	Elected
Keisha Lawson	133 Hayward Dupont St.	545-6635	F	B	Parent	Elected
LaTasha Porter	337 Spring Meadows Rd	510-6862	F	B	Teacher	Elected
Monica McMillon	270 Anderson Avenue	539-5423	F	B	Parent	Elected
Richele Robinson	2065 Woodard Road	875-1785	F	B	Parent	Elected
Erika McMillan	P.O. Box 1076	627-9857	F	B	Parent	Elected
Jorge Martinez	118 North Street	627-2451	M	H	Parent	Elected
Dedric Streeter	1127 Sherwood Lane	663-4285	M	B	Parent	Elected
LaWanda Mathews	2116 S. Atlanta Street	321-5603	F	B	Parent	Elected
Claudius Mundoma	813 Jetty Avenue	980-6666	F	B	Parent	Elected
Tanika McNeal	510 Williams Street	662-2300	F	B	Parent	Elected
Judith Hemmingway	P.O. Box 2063	305-772-2220	F	B	Business Partner	Elected
Marleni Bruner	96 Buddy Lane	539-1273	F	B	Parent	Elected
Patrice Choice	P.O. Box 1581	688-8224	F	B	Parent	Elected
Timothy Cole	373 Ballfarm Road	510-2485	M	B	Parent	Elected
Regina Herring	500 King Street	627-7557	F	B	Community	Elected
Claretha White	500 King Street	627-7557	F	B	Community	Elected

Gadsden County
School Advisory Council Membership Roster

School Year 2014-2015

School: Stewart Street Elementary School

Telephone #: (850) 627-3145

Principal's Signature: _____

Date: _____

SAC Chairperson's Signature: _____

Date: _____

Name	Address	Phone #	Sex	Race	Position	Method of Selection*
LISA ROBINSON	749 S. STEWART ST., QUINCY, FL 32351	627-3145	F	B	PRINCIPAL	VOTE
DOROTHY THOMAS	586 SHILOH RD	510-8693	F	B	SAC CHAIR	VOTE
CARLOS REDDING	15 S. SLAPPEY ST. QUINCY, FL 32351	559-1596	M	B	PARENT	VOTE
SANDRA WOODS	209 CLAY ST., QUINCY, FL 32351	875-1777	F	B	VICE CHAIR	VOTE
BARBARA SCONIERS	108 W. CLARK ST., QUINCY, FL 32351	363-4751	F	B	PARENT	VOTE
DOROTHY DENNIS	PO BOX 1121 QUINCY, FL 32351	850-875- 3039	F	B	PARENT	VOTE
ALTAGRACIA MANZANAREZ	3750 HIGHBRIDGE RD., QUINCY, FL 32351	631-2548	M	H	PARENT	VOTE
CALANDRA ROBINSON	1498 HIGH BRIDGE ROAD; QUINCY, FL 32351	545-6476	F	B	PARENT	VOTE
BRANDY DUDLEY	4603 ATTAPULGUS HWY, QUINCY, FL 32351	627-3934	F	B	PARENT	VOTE
SIMONE SMITH	206 DAVIS ST., QUINCY, FL 32351	405-1464	F	B	PARENT	VOTE
SAMANTHA LOVE	802 MLK JR. BLVD QUINCY, FL	566-7134	F	B	PARENT	VOTE
MARIA TORRES	P.O. BOX 706 GRETNA, FL	556-6172	F	H	PARENT	VOTE
SHONDA PRUITT	749 S STEWART ST, QUINCY, FL 32351	627-3145	F	B	TEACHER	VOTE
GRACIE POWELL- JONES	749 S STEWART ST., QUINCY, FL 32351	627-3145	F	B	TEACHER	VOTE
MONEEK WALKER	749 S STEWART ST., QUINCY, FL 32351	627-3145	F	B	TEACHER	VOTE
KAREN TOUSSAINT	749 S STEWART ST., QUINCY, FL 32351	627-3145	F	W	TEACHER	VOTE

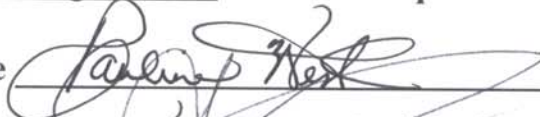
Gadsden County School Advisory Council Membership Roster

School Year: 2014/2015

School: West Gadsden High School

Telephone #: (850) 442-9500

Principal's Signature



Date

12/1/14

SAC Chairperson's Signature



Date

Name	Address	Phone #	Sex	Race	Position	Method of Selection
Anitra Daniels	1223 Hill Street Quincy, 32351	(850) 339-9623	F	B	Chairperson Parent	Peer
Mary E. Jackson	19 Atsco Street Quincy, FL 32351	(850) 875-1099	F	B	Treasure Guardian	Peer
Rex Barr	323 Barr Road Quincy, FL 32351	(850) 442-4152	M	W	Parent	Peer
Kenya Williams	669 Gregory Street Chattahoochee, FL 32324	(850) 879-6720	F	B	Parent	Peer
Donald Mackey	728 Rice Road Chattahoochee, FL 32324	(850)445-2265	M	B	Parent	Peer
Jasmine Sailor	629 Shiloh Road Quincy, FL 32351	(850) 662-1012	F	F	Teacher	Peer
Roiquista Harrison	41 E Marion Street Chattahoochee, FL 32324	(850) 556-7097	F	B	Parent	Peer
Allison Avelar	675 Strom Road Quincy, FL 32351	(850) 442-4861	F	H	Student	Peer
Nancy Sierra	338 Jackson Street Greensboro, FL	(850) 442-4966	F	H	Parent	Peer
Towanda Thomas	PO Box 164 Greensboro, FL 32330	(850) 442-3481	F	B	Parent	Peer
Jahmonia Ellis	19 Atsco Street Quincy, FL 32351	(850) 875-1099	F	B	Student	Peer
Sandra Riggins	50 Hinson Circle Havana, FL 32333	(850) 539-8861	F	B	Administrator	Peer
Ms. Pauline West	200 Providence Road Quincy, FL 32351	(850) 442-9500	F	B	Principal Parent	Peer
Beatrice Hopkins	4102 Greensboro Highway Quincy, FL 32351	(850) 856-5579	F	B	Parent	Peer
Deputy Dennis Jones	16064 SE Houston Street Blountstown, FL 32424	(850) 545-3357	M	B	Community	Peer
Kathy Johnson	314 West Washington Street Chattahoochee, FL 32324	(850) 663-2255	F	W	Community	Peer

Gadsden County

School Advisory Council Membership Roster

School Year 2014-2015

School: James A. Shanks Middle School Telephone # (850) 875-8737

Principal's Signature Juanita B. Ellis Date 10/28/14

Sac Chairperson's Signature Janey Dupont-Butler Date 10/28/14

Name	Address	Phone#	Sex	Race	Position	Method of Selection *
Juanita Ellis	1400 W. King St. Quincy, FL 32351	875-8737	F	B	Principal	
Janey Dupont-Butler	P.O. Box 60 Quincy, FL 32351	875-9583	F	B	SAC Chair	Elected
Bill Stinson	5800 Old Federal Rd. Quincy, FL 32351	875-4803	M	W	Community	Elected
Fabiola Garcia	315 N. Key Street Quincy, FL 32351	875-3806	F	H	Community	Elected
Rosita Ali	2510 Elliott St. Tallahassee, FL 32304	545-2779	F	B	Staff	Elected
Martha Beavers	45 Oak Grove Lane Quincy, FL 32351	627-2752	F	B	Staff	Elected
Eugenia Combs	P. O. Box 382 Quincy, FL 32351	627-2643	F	B	Teacher	Elected
Shirley Commodore	3337 Little Zion Rd. Sneads, FL	592-8768	F	B	Teacher	Elected
Tawanda Scott	1625 Rustling Pine Blvd Midway, FL 32343	320-4149	F	B	Teacher	Elected
Hilary Dennis	4377 Cool Emerald Dr. Tallahassee, FL, 32303	567-2500	M	B	Teacher	Elected
Tomeka Lightfoot	1300 W. King St. Quincy, FL 32351	408-3339	F	B	Teacher	Elected
Christina Robinson	320 David Thomas Ln.	509-9028	F	B	Parent	Elected
Coswellyn Woods	165 Cypress Circle Quincy, FL 32351	442-4982	F	B	Parent	Elected
Keshondra Carroll	283 S. J&J Ln. Quincy, FL 32352	856-5858	F	B	Parent	Elected
Leslie Brown	528 Shiloh Rd. Quincy, FL 32351	875-4378	F	B	Parent	Elected
Essence Kirkland			F	B	Parent	Elected
Chot'Sani Rogers	509 McCall Rd. Quincy, FL 32352	875-4154	F	B	Parent	Elected
Latasha Dilworth-Porter	P.O. Box 527 Gretna, FL 32332	510-6822	F	B	Parent	Elected

Mimi Robinson	405 Strong Rd. Apt. 115c Quincy, FL 32351	875-4448	F	B	Parent	Elected
Linda Oliver	59 Pinetree Ln. Quincy, flu 32351	544-2839	F	B	Parent	Elected
Sandra Woods	405 Strong Rd. Apt. 142 Quincy, FL 32351	408-3047	F	B	Parent	Elected

School Advisory Council State Status & Membership Roster

School Year 2014-2015

School St John Elementary

Telephone # 850-627-3442

Principal Signature [Signature] Date 10/6/14

SAC Chairperson's Signature [Signature] Date 10-6-14

Name	Address	Phone #	Sex	Race	Position	Method of Selection*
Canty, Angela	395 Bainbridge Hwy. Quincy, FL 32352	850-508-4471	F	B	Community	Elected
Dallas, Katherine	4463 Bainbridge Hwy. Quincy, FL 32352	850-643-7821	F	W	Teacher	Elected
Fields, Delores	151 Walker Rd Quincy, FL 32352	850-508-4233	F	B	Support Staff	Elected
Forhand, Gwen	318 Dusty House Rd Quincy, FL 32352	850-627-3116	F	B	Parent	Elected
Kenon, Cynthia	276 David Thomas Ln Quincy, FL 32352	850-933-0173	F	B	Parent	Elected
McNelson, Georgette	4463 Bainbridge Hwy. Quincy, FL 32352	850-627-3442	F	B	Teacher	Elected
Stokes, Maurice	310 Charles Willis Dr. Midway, FL 32343	850-322-3852	M	B	Principal	Appointed
Swatts, Nathaniel	72 Cannon Quarter Quincy, FL 32352	850-545-3707	M	B	Parent	Elected
Thomas, Thomas	698 Mt. Hosea Church Rd. Quincy Fl. 32352	850-627-3222	F	B	Community	Elected
Velasco, Esmerelda	4630 Glory Rd Quincy, FL 32352	850-694-6343	F	H	Parent	Elected
Woods, Terell	70 Granny Ln Quincy, FL 32352	850-743-8329	M	B	Parent	Elected

School Advisory Council Membership Roster

School Year 2014-2015 School Chattahoochee Elementary

Telephone # 850-662-2080

Principal Signature Valencia Denson Date 9/18/14

SAC Chairperson's Signature Jameika Carter Date 9/18/14

Name	Address	Phone #	Sex	Race	Position	Method of Selection*
Valencia Denson	66 Roosevelt Drive Midway, Fl 32343	850-662-2080	F	B	Principal	Vote
Cheryl Jackson	414 West St. Chattahoochee Fl. 32324	850-663-4515	F	B	Parent	Vote
Crystal Oliver	424 Line St. K-4 Chattahoochee Fl.32324	850-557-4272	F	B	Parent	Vote
Shymekia Dixon	270 McMillan Road Chattahoochee Fl. 32324	850-688-3120	F	B	Parent	Vote
Linda Henley	11 East St. Chattahoochee Fl. 32324	850-663-2692	F	W	Parent	Vote
Verna White	62 Bellamy Rd Chattahoochee, Fl 32324	850-663-5195	F	B	Parent	Vote
Tameika Carter	1215 Griffin St. Chattahoochee Fl. 32324	850-663-3377	F	B	SAC Chairperson	Vote
Patricia Harris	2015 Hardaway 2 Chattahoochee, Fl 32324	850-856-8493	F	W	Parent	Vote
Arlena Chambers	412 Liberia Street Chattahoochee Fl. 32324	850-508-8410	F	B	Parent	Vote
Isidora Mendoza	159 Smith Lane Chattahoochee, Fl 32324	850-663-2142	F	H	Parent	Vote
Shirley Kennedy	912 Bethel Street Chattahoochee, Fl 32324	850-663-4860	F	B	Parent	Vote
Steven Elder	508 Carracass Street Chattahoochee, Fl 32324	850-597-6610	M	B	Parent	Vote
Greg Downing	335 Maple Street Chattahoochee, Fl 32324	850-264-4142	M	B	Community Leader	Vote
Diane White	335 Maple Street Chattahoochee, Fl 32324	850-662-2080	F	B	Teacher	Vote
Patricia Burns	335 Maple Street Chattahoochee, Fl 32324	850-662-2080	F	B	Teacher	Vote
Patricia Gatlin	335 Maple Street Chattahoochee, Fl 32324	850-662-2080	F	B	Teacher	Vote
Vira Wynn	335 Maple Street Chattahoochee, Fl 32324	850-662-2080	F	B	Parent	Vote
Gail Pollock	342 Lincoln Drive Chattahoochee, FL 32324	850-445-0558	F	B	Parent	Vote

GADSDEN COUNTY
EAST GADSDEN HIGH SCHOOL
SCHOOL ADVISORY COUNCIL MEMBERSHIP ROSTER

School Year 2014 - 2015

School East Gadsden High School

Telephone # (850) 662-2300

Principal's Signature Mel Roberts

Date 11-14-2014

SAC Chairperson's Signature Angela J. Burgess Date November 14, 2014

NAME	ADDRESS	PHONE #	SEX	RACE	POSITION	METHOD OF SELECTION*
Roberts, Dr. Melvin	27001 Blue Star Memorial Hwy Havana, Florida 32333	662-2300	M	B	Principal	Election
Beamon, Patricia	109 High Street Quincy, Florida 32351	875-1693	F	B	Parent	Election
Brown, Terrance	2061 Fairbanks Ferry Road Havana, Florida 32333	770-366-7117	M	B	Parent	Election
Burgess, Angela	P. O. Box 23 Quincy, Florida 32353	662-1226	F	B	Chair	Election
Bush, Daisy	27001 Blue Star Memorial Hwy Havana, Florida 32333	662-2300	F	B	Reading Coach	Election
Daniels, Te'Ambranique	405 Strong Road Apt #122B Quincy, Florida 32351	590-2881	F	B	Student	Election
Esquivel, Lucia	315 North Key Street Quincy, Florida 32351	875-3806	F	L	District Representative	Election
Farmer, Erica	27001 Blue Star Memorial Hwy Havana, Florida 32333	662-2300	F	B	Teacher	Election
Finch, Lacshauna	85 Sumpter Ridge Drive Quincy, Florida	284-4914	F	B	Parent	Election
Finch, Jerrica	85 Sumpter Ridge Drive Quincy, Florida	212-4898	F	B	Student	Election
Flowers, Rev. Charles	799 Friday Road Quincy, Florida 32352	766-2883	M	B	Faith-based	Election
Forehand, Gwendolyn	318 Dusty House Road Quincy, Florida 32352	627-3116	F	B	Parent	Election
Franklin, Onyx	853 Sally Brown Rd. Quincy, Florida 32351	294-0188	F	B	Student	Election
Gainous, Al'Kendreaana	627 William Street Gretna, Florida 32332	688-8619	F	B	Student	Election
Harden, Victoria	405 Strong Rd. Quincy, Florida 32351	524-6601	F	B	Student	Election
Jackson, Dee	P. O. Box 213 Gretna, Florida 32332	228-0856	F	B	Parent	Election
Jackson, Shelia	97 Enoch Anthony Drive Quincy, Florida 32351	627-2121	F	B	Parent	Election
Lewis, Jari	1391 Jamison Road Havana, Florida 32333	627-0919	F	B	Teacher	Election
McCray, Ahyanni	4643 High Bridge Rd. Quincy, Florida 32351	363-9659	F	B	Student	Election
Mills, Pamela	27001 Blue Star Memorial Hwy Havana, Florida 32333	662-2300	F	B	Teacher	Election
Perkins, LaKysha	27001 Blue Star Memorial Hwy Havana, Florida 32333	662-2300	F	B	Parent	Election
Porter, LaTasha	337 Spring Meadows Road Quincy, Florida 32351	510-6862	F	B	Parent	Election
Powell, Crystal	205 Geneva Circle Quincy, Florida 32351	933-6324	F	B	Parent	Election
Powell, Jeff	709 Sargeant Street	408-5917	M	B	Parent	Election

	Quincy, Florida 32351					
Randolph, Patricia	3397 Bainbridge Highway Quincy, Florida 32352	875-3376	F	B	Parent	Election
Saenz, Debbie	2490 Fantana Trail Quincy, Florida 32351	627-3642	F	W	Parent	Election
Sapp, Emanuel	821 2 nd Street Quincy, Florida 32351	627-8897	M	B	Parent	Election
Saunders, Byron	200 Brunson Road Quincy, Florida 32351	875-2064	M	W	Parent	Election
Sherman, Tammy	27001 Blue Star Memorial Hwy Havana, Florida 32333	662-2300	F	B	Teacher	Election
Showers, Jerome	6933 Havana Highway Havana, Florida 32333	539-5736	M	B	Faith-based	Election
Showers, Tynease	6933 Havana Highway Havana, Florida 32333	539-3740	F	B	Business	Election
Smith, Angela	330 Ray Road Quincy, Florida 32351	363-2023	F	B	Parent	Election
Tribue, Rosemary	628 South 9 th Street Quincy, Florida 32351	875-2953	F	B	Community	Election
Williams, Doreatha	405 Strong Road #122 Quincy, Florida 32351	500-2881	F	B	Parent	Election

School Advisory Council Membership Roster

School Year 2014-2015 School Havana Elementary School

Telephone # 850-662-2670

Principal Signature [Signature] Date 11/10/14

SAC Chairperson's Signature [Signature] Date 10/10/14

Name	Address	Phone #	Sex	Race	Position	Method of Selection*
Melissa McGriff	55 Bell Street Havana, Florida 32333	850-519-4743	F	B	President	Elected
Ashley Griffin	410 Tallavana Trail Havana, Florida 32333	850-662-2670	F	W	Teacher	Elected
Dereck Sailor	166 Tabacco Rd Havana, Florida 32333	850-519-9568	M	B	Parent	Elected
Shanterria Robinson	115 S.E 2 nd Street Havana, Florida 32333	850-662-2670	F	B	Parent	Elected
Mathella Gibson	P.O Box 624 Havana, Florida 32333	850-345-0950	F	B	Teacher	Elected
Parish Williams	1204 Poplar Dr Tallahassee, Florida 32304	850-662-2670	M	B	Principal	Elected
Tanisha Barnes	111 W.16th Ave.Apt.G1 Havana, Florida 32333	850-321-3398	F	B	Parent	Elected
Kimberly Sailor	166 Tabacco Rd Havana, Florida 32333	850-210-2358	F	B	Parent	Elected
Warkeen Jordan	707 Main Street Havana, Florida 32333	850-662-2670	F	B	Teacher	Elected
Are'Yaina McGriff	55 Bell Street Havana, Florida 32333	850-519-4743	F	B	Student	Elected
Florinda Gomez	108 Leasch Loop Havana, Florida 32333	850-510-8682	F	H	Parent	Elected
Lucino Cerventes	561 Glade Rd Havana, Florida 32333	850-274-2585	M	H	Parent	Elected
Nekesheia Albert	218 S.E 5 th Street Havana, Florida 32333	850-570-5179	F	B	Parent	Elected
Brittani Hannah	425 South 12 th Street Quincy, Florida 32351	850-228-9100	F	B	Parent	Elected
Tamela Maynor	P.O Box 793 Havana, Florida	850-662-2670	F	B	Parent	Elected
Lillie Stokes	703 S. Main Street Havana, Florida 32333	850-321-6902	F	B	Business / Community	Elected
Zola Akins	119 Grace Cunningham Quincy, Florida 32352	850-662-2670	F	B	Education Support Employee	Elected
Curtricia Douglas	619 E 9 th Street Havana, Florida 32333	850-524-7182	F	B	Parent	Elected
Gloria Douglas	619 E 9 th Street Havana, Florida 32333	850-566-2361	F	B	Business / Community	Elected
Leslie Robinson	311 N. Main Street Havana, Florida 32333	850-274-1815	F	B	Business / Community	Elected

School Advisory Council Membership Roster

School Year 2014-2015 School Gretna Elementary School

Telephone # 850-856-5249

Principal Signature Carla B. Updegraff Date 11/07/2014

SAC Chairperson's Signature Laura S. Smith Date 11/07/2014

Name	Address	Phone #	Sex	Race	Position	Method of Selection*
Laquanda Brown	155 Dawkins Loop Rd. Chatt., Fl. 32324	850-274-3377	F	B	President	Elected
Sherita Harrell	P.O. Box 295 Gretna, Fl. 32332	850-545-2139	F	B	Vice-Pres.	Elected
Shonda O'Neal	155 Little Mexico Ln. Mt. Pleasant, Fl. 32352C	850-868-0631	F	B	Secretary	Elected
Crystal Myles	170 Ellis Cir. Gretna, Fl. 32332	850-856-9008	F	B	Asst. Secretary	Elected
Shelitha Payne	573 Church St. Gretna, Fl. 32332	850-856-8153	F	B	Treasurer	Elected
Angela Phillips	10586 Hardaway Rd. Gretna, Fl. 32332	850-408-0066	F	B	Parent	Elected
Shazet Davis	90 Dogwood Dr. Gretna, Fl. 32332	850-274-5280	F	B	Parent	Elected
Pam Sailor	238 E. Circle Dr. Gretna, Fl. 32332	850-680-9006	F	B	Parent	Elected
Antwan Betsey	100 Bradley Ct. Gretna, Fl. 32332	850-567-9261	M	B	Parent	Elected
Jera Francis	725 MLK Blvd. Gretna, Fl. 32332	850-661-1911	F	B	Parent	Elected
Delores Quintero	988 Joe Adams Rd. Quincy, Fl. 32351	850-566-1011	F	H	Parent	Elected
Brittney Dantley	91 Kelly Ave. Quincy, Fl. 32352	850-345-0611	F	B	Parent	Elected
Shaun McGlockton	1701 MLK Blvd. Midway, Fl. 32343	850-856-5249	F	B	Parent	Elected
Linda Allen	171 Lanier Cir. Gretna, Fl. 32332	850-856-5585	F	B	Parent	Elected
Shawanea Wells	209 W. Circle Dr. Gretna, Fl. 32332	850-321-3694	F	B	Parent	Elected
Ashley Branch	43 Lanier Cir. Gretna, Fl. 32332	850-510-0638	F	B	Parent	Elected
Sharon Davis	1923 Flagler St. Quincy, Fl. 32351	850-510-0638	F	B	Parent	Elected
Felicia James	P.O. Box 42 Gretna, Fl. 32332	850-445-8126	F	B	Parent	Elected

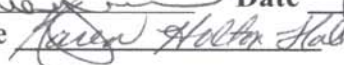
School Advisory Council Membership Roster

School Year 2014-2015

School Havana Middle School

Telephone# 850-662-2750

Principal Signature  Date 12/23/14

SAC Chairperson's Signature  Date 12/03/14

Name	Address	Phone #	Sex	Race	Position	Method of Selection*
Tynease Showers	P.O. Box 501 Havana, Florida 32333	850-539-5736	F	B	Community Stakeholder	Peer
Angela Hayes	911 S.E. 1 st Street Havana, Florida 32333	850-868-0161	F	B	Parent	Peer
Portia Robinson	440 Rustling Pines Boulevard Midway, Florida 32343	850-728-1895	F	B	Staff	Peer
Bishop Jerome Showers	P.O. Box 501 Havana, Florida 32333	850-539-5736	M	B	Community Stakeholder	Peer
Shanterria Robinson	115 SE 2 nd Street Havana, Florida 32333	850-363-2720	F	B	Parent	Peer
Delshuana Jackson	3056 Bidhurst Court Tallahassee, Florida 32317	850-510-7547	F	B	Principal	Peer
Felicia Forrest	186 N. Charles Willis Drive Midway, Florida 32343	850-339-9499	F	B	Parent	Peer
Karen Holton-Hall	318 Wayne Gregory Road Havana, Florida 32333	850-363-6299	F	B	Parent	Peer
Kimberly Grant	4434 Gearhart Rd. #3401 Tallahassee, Florida 32304	850-590-6844	F	B	Staff	Peer
Pamela Bryant	611 S. 11 th Street Quincy, Florida 32351	850-228-6256	F	B	Parent	Peer
Cheryl Peterson	137 Charles Willis Drive Midway, Florida 32343	850-273-9119	F	B	Staff	Peer
Lisa Steele	265 Sand Pine Drive Midway, Florida 32343	850-391-9307	F	B	Parent	Peer
Sabrina Hill	22 Logan Road Havana, Florida 32333	850-300-0200	F	B	Parent	Peer
Melisa Horton	5061 Hampton Ridge Avenue Tallahassee, Florida 32311	904-413-2928	F	B	Staff	Peer
Kameelah Weeks	775 California Street Tallahassee, Florida 32304	850-284-2820	F	B	Staff	Peer
Chandra Richardson	2032 Valkyrie Court Tallahassee, Florida 32308	850-559-1328	M	B	Staff	Peer
Fert Richardson	P.O. Box 238 Havana, Florida 32333	850-544-9898	M	B	Community Stakeholder	Peer

Submit To: Gadsden Parent Services / (850) 627-9651 ext. 1252

School Advisory Council Membership Roster

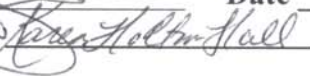
School Year 2014-2015

School Havana Middle School

Telephone# 850-662-2750

Principal Signature 

Date 12/3/14

SAC Chairperson's Signature 

Date 12/3/14

Name	Address	Phone #	Sex	Race	Position	Method of Selection*
Stephanie Henry	614 East 1 st Street Havana, Florida 32333	850.694.6863	B	F	Parent	Peer
Tonya Green	65 Monroe Creek Drive Midway, Florida 32343	850.228.0847	B	F	Parent	Peer
Monica Murphy	270 Anderson Avenue Havana, Florida 32333	850.322.1537	B	F	Parent	Peer
Stephanie Brown-Byrd	2645 Iron Bridge Road Havana, Florida 32333	850.321.7332	B	F	Parent	Peer
Mercer McMillon	270 Anderson Avenue Havana, Florida 32333	850.322.1537	B	M	Parent	Peer

Submit To: Gadsden Parent Services / (850) 627-9651 ext. 1252

Rosalyn W. Smith

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 12a

DATE OF SCHOOL BOARD MEETING: December 16, 2014

TITLE OF AGENDA ITEM: Approval of School Board Policies 4111 (Designation of a New Position), number 4600 (Job Descriptions) and number 5517.01 (Bullying and Harassment).

DIVISION: Administration

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

The purpose of this item is to request approval of School Board Policies 4111 (Designation of a New Position), number 4600 (Job Descriptions) to adopt a new job description (Vehicle Mechanic Foreman) and number 5517.01 (Bullying and Harassment).

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: *RWS* Rosalyn W. Smith

POSITION: Deputy Superintendent

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

REVIEWED BY: _____

GADSDEN COUNTY SCHOOL BOARD

REGULAR MEETING: December 16, 2014

Suggested script for amending Gadsden County School Board Policies number 4111 (Designation of a New Position), number 4600 (Job Descriptions) and number 5517.01 Bullying and Harassment.

() CHAIRWOMAN

The next agenda item is Item Number ____ which includes consideration of, and action upon School Board Policies number 4111 (Designation of a New Position), number 4600 (Job Descriptions) and number 5517.01 Bullying and Harassment. Based upon professional judgment and past experience, modifications of these policies will have little to no economic impact. For this reason no action is being taken on an economic impact statement. THIS PUBLIC HEARING IS INCLUDED IN THE REGULAR MEETING OF THE SCHOOL BOARD OF GADSDEN COUNTY, FLORIDA, held on December 16, 2014, in the regular School Board Meeting Room in the Max D. Walker Administration Building at Number 35 Martin Luther King Jr. Blvd., Quincy, Florida. The hearing is for the purpose of receiving input and comments from the public on policies 4111, 4600, and 5517.01. This hearing is being electronically recorded. The hour is now ____ p.m. At an appropriate time, the Chair will invite from the audience questions, comments, evidence, arguments, oral statements or other information regarding the proposed action. At that time, each individual wishing to address the Board will please first rise, be recognized by the Chair, and state her or his name.

() SUPERINTENDENT Mr./Madam Chairperson, each member of the Board has been furnished a copy of the proposed policies previously described by you. I recommend that the Board amend School Board Policies Numbered 4111, 4600 and 5517.01.

() CHAIRWOMAN If there is anyone who wishes to ask questions, make comments, present evidence or oral arguments or present other information regarding the proposed action, you may do so at this time.
(QUESTIONS, COMMENTS, ETC., IF ANY.)

() A MEMBER Mr./Madam Chairperson, I move to amend School Board Policies Numbered 4111, 4600, and 5517.01

() A MEMBER I second the motion.

() CHAIRWOMAN There is a motion and a second to amend School Board Policies Numbered 4111, 4600, and 5517.01. Is there any further discussion? All in favor of the motion please say aye- All opposed... The policy has been amended and it is so ordered. The next item on the agenda is Item Number ____.

**THE SCHOOL BOARD OF GADSDEN COUNTY, FLORIDA
NOTICE OF INTENT TO AMEND A POLICY**

DATE OF THIS NOTICE: October 28, 2014

The School Board of Gadsden County, Florida, hereby gives notice of its intent to amend Gadsden County School Board Policies Numbered 4111 (Designation of a New Position) and Numbered 4600 (Job Descriptions).

PURPOSE AND EFFECT: The purpose and effect of this policy revision is to allow Gadsden County School Board to recruit and hire appropriate staff.

RULEMAKING AUTHORITY: Subsection 1000.41 and 1000.43, Florida Statutes

LAWS IMPLEMENTED: 1000.40, 1000.42, 1000.43 and 1003.31, Florida Statutes

SUMMARY OF THE ESTIMATED ECONOMIC IMPACT: NONE

FACTS AND CIRCUMSTANCES JUSTIFYING RULE: It is necessary to amend Policies Numbered 4111 (Designation of a New Position) and Numbered 4600 (Job Descriptions).

A PUBLIC HEARING WILL BE HELD DURING THE BOARD MEETING, SCHEDULED FOR 6:00 PM, ON: Tuesday, December 16, 2014

PLACE: Max D. Walker School Administration Building, 35 Martin Luther King, Jr., Blvd., Quincy, FL 32351

IF A PERSON DESIRES TO APPEAL ANY DECISION MADE BY THE SCHOOL BOARD, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY SUCH HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSE, HE/SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

NAME OF THE PERSON ORIGINATING THIS RULE: Rosalyn W. Smith, Deputy Superintendent

NAME OF THE PERSON WHO APPROVED THIS RULE: Reginald C. James, Superintendent of Schools

DATE OF SUCH APPROVAL: October 28, 2014

A COPY OF THE POLICY PROPOSED FOR AMENDMENT MAY BE EXAMINED DURING BUSINESS HOURS AT THE MAX D. WALKER SCHOOL ADMINISTRATION BUILDING, 35 MARTIN LUTHER KING, JR., BLVD., QUINCY, FLORIDA 32351.

Reginald C. James, Superintendent of Schools
For Gadsden County, Florida, and Secretary and Chief Executive
Officer of the School Board of Gadsden County, Florida

STATE OF FLORIDA
COUNTY OF GADSDEN

Before the undersigned SON, who on oath says that paper published at Chattahoochee copy of the Legal Notice Notice of Intent Gadsden County in the Gadsden County times in said newspaper in the

Affiant further says that at Chattahoochee, in said Gadsden County heretofore been continuously THURSDAY and has been published in Chattahoochee, in said Gadsden County preceding the first publication of other says that she has neither any discount, rebate, commission or other consideration for publication in the

Sworn to and subscribed before me this 31 day of Nov

Maria McLeod
NOTARY PUBLIC PRINTED

Maria McLeod
NOTARY PUBLIC SIGNATURE

Personally Known by Me _____
Produced Identification _____
Type of Identification Produced _____

PROOF OF PUBLICATION
TWIN CITY NEWS

Published Weekly at Chattahoochee,
Gadsden County, Florida

STATE OF FLORIDA
COUNTY OF GADSDEN

ss.

Before the undersigned authority personally appeared KATHY S. JOHNSON, who on oath says that she is Publisher of *Twin City News*, a weekly newspaper published at Chattahoochee, in Gadsden County, Florida; that the attached copy of the advertisement, being a

Legal Notice
Notice of Intent to Amend Policy;
Gadsden County School Board;
in the Gadsden Court, was published one (1) times in said newspaper in the issues of October 30, 2014.

Affiant further says that the said *Twin City News* is a newspaper published at Chattahoochee, in said Gadsden County, Florida, and that the said newspaper has heretofore been continuously published in said Gadsden County, Florida, each THURSDAY and has been entered as second-class mail matter at the post office in Chattahoochee, in said Gadsden County, Florida, for a period of one (1) year preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm, or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Kathy S. Johnson
Publisher

Sworn to and subscribed before me
this 31 day of Nov., A.D., 2014.

Maria McLendon
NOTARY PUBLIC PRINTED NAME

Maria McLendon
NOTARY PUBLIC SIGNATURE

Personally Known by Me
Produced Identification _____
Type of Identification Produced _____



MARIA MCLENDON
MY COMMISSION # EE 857883
EXPIRES: January 4, 2017
Bonded Thru Budget Notary Services

Published Wee
Gadsden

THE SCHOOL BOARD OF GADSDEN COUNTY, FLORIDA
NOTICE OF INTENT TO AMEND A POLICY

DATE OF THIS NOTICE: October 28, 2014

The School Board of Gadsden County, Florida, hereby gives notice of its intent to amend Gadsden County School Board Policy Numbered 5517 (Anti-Harassment - Bullying).

PURPOSE AND EFFECT: The purpose and effect of this policy revision is to ensure Gadsden County School District is in compliance with Florida Department of Education's requirement for safe school funding.

RULEMAKING AUTHORITY: Subsection 1000.41 and 1000.43, Florida Statutes

LAWS IMPLEMENTED: 1000.40, 1000.42, 1000.43 and 1003.31, Florida Statutes

SUMMARY OF THE ESTIMATED ECONOMIC IMPACT: NONE

FACTS AND CIRCUMSTANCES JUSTIFYING RULE: It is necessary to amend Policy Numbered 5517 (Anti-Harassment).

A PUBLIC HEARING WILL BE HELD DURING THE BOARD MEETING, SCHEDULED FOR 6:00 PM, ON: Tuesday, December 16, 2014

PLACE: Max D. Walker School Administration Building, 35 Martin Luther King, Jr., Blvd., Quincy, FL 32351

IF A PERSON DESIRES TO APPEAL ANY DECISION MADE BY THE SCHOOL BOARD, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY SUCH HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSE, HE/SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

NAME OF THE PERSON ORIGINATING THIS RULE: Rosalyn W. Smith, Deputy Superintendent

NAME OF THE PERSON WHO APPROVED THIS RULE: Reginald C. James, Superintendent of School

DATE OF SUCH APPROVAL: October 28, 2014

A COPY OF THE POLICY PROPOSED FOR AMENDMENT MAY BE EXAMINED DURING BUSINESS HOURS AT THE MAX D. WALKER SCHOOL ADMINISTRATION BUILDING, 35 MARTIN LUTHER KING, JR., BLVD., QUINCY, FLORIDA 32351.

Reginald C. James, Superintendent of Schools
For Gadsden County, Florida, and Secretary and Chief Executive
Officer of the School Board of Gadsden County, Florida

STATE OF FLORIDA
COUNTY OF GADSDEN

Before the undersigned aut
SON, who on oath says that she is
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[Handwritten signature]

Sworn to and subscribed before me
this 21 day of NOV.

Maria McLendon
NOTARY PUBLIC PRINTED NAM

[Handwritten signature]
NOTARY PUBLIC SIGNATURE

Personally Known by Me [checked]
Produced Identification
Type of Identification Produced

PROOF OF PUBLICATION
TWIN CITY NEWS

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Kathy S. Johnson
Publisher

Sworn to and subscribed before me
this 21 day of Nov., A.D., 20 14.

Maria McLendon
NOTARY PUBLIC PRINTED NAME

Maria McLendon
NOTARY PUBLIC SIGNATURE



MARIA MCLENDON
MY COMMISSION # EE 857863
EXPIRES: January 4, 2017
Bonded Thru Budget Notary Services

Personally Known by Me
Produced Identification _____
Type of Identification Produced _____

SCHOOL DISTRICT OF GADSDEN COUNTY

JOB DESCRIPTION

VEHICLE MECHANIC FOREMAN

QUALIFICATIONS:

- (1) High School Diploma or equivalent.
- (2) Minimum of Five (5) years of verifiable experience in vehicle repair and maintenance experience
- (3) Commercial Driver's License required.
- (4) Demonstrated leadership capabilities.
- (5) Certification in electrical systems and computer diagnostic software.
- (6) Experience in diagnosing diesel engine malfunctions is preferred.

KNOWLEDGE, SKILLS AND ABILITIES:

Advanced knowledge of automotive mechanics and maintenance
 Ability to operate equipment and tools involved in vehicle repair
 Ability to lift heavy equipment and vehicle parts
 Ability to direct and supervise personnel and coordinate shop operations
 Ability to complete required bus driver safety training

REPORTS TO:

Supervisor/Coordinator Vehicle Services

JOB GOAL

Supervise daily activities of vehicle repair and maintenance operation to ensure proper performance and safety of all district vehicles.

SUPERVISES:

Lead Mechanics and Mechanics

PHYSICAL REQUIREMENTS:

Moderate walking, standing, climbing, heavy lifting, carrying, stooping, bending, kneeling, and reaching. Work outside and inside, around moving objects, and with vehicles and machinery with moving parts. Frequent exposure to dampness and humidity, toxic chemicals, exhaust fumes, gasoline, and diesel fuel.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
 Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Job Description Supplement No. 09

VEHICLE MECHANIC FOREMAN (Continued)**PERFORMANCE RESPONSIBILITIES:****Service Delivery**

- *(1) Use diagnostic equipment to evaluate mechanical problems in vehicles.
- *(2) Rebuild, replace, or repair vehicle parts such as engines, brakes, transmission lines, electrical assemblies, and accessories.
- *(3) Assign priority and process vehicle repair work orders.
- *(4) Evaluate and recommend all repairs. Provide cost estimates.
- *(5) Assign all vehicle repairs to personnel and oversee completion.
- *(6) Arrange contract repairs when work cannot be performed in shop.
- *(7) Assign or perform welding and minor body work to keep vehicles operating.
- *(8) Perform routine vehicle maintenance and preventive care.
- *(9) Establish preventive maintenance and care schedules.
- *(10) Locate and requisition all parts needed for vehicle repair.
- *(11) Follow established safety procedures and techniques to perform job duties including lifting, climbing, etc.
- *(12) Correct unsafe conditions in work area and report any conditions that are not correctable to supervisor/coordinator immediately.
- *(13) Operate bus as needed and be familiar with bus routes.
- *(14) Assist in training new drivers.
- *(15) Load and unload tapes for video monitoring system.

Employee Qualities / Responsibilities

- *(16) Contact vendors to check on availability of parts/supplies.
- *(17) Discuss mechanical problems with other mechanics and help them solve repair problems.
- *(18) Inspect work performed by mechanics in overhaul and repair of district automotive equipment.
- *(19) Review and approve completed work orders.
- *(20) Perform state safety inspections for all district vehicles.
- *(21) Direct the upkeep and appearance of shop and parking lot area.
- *(22) Work irregular hours and respond to after-hours emergency calls as needed.
- *(23) Operate tools, equipment, and machinery according to prescribed safety procedures.

System Support

- *(24) Keep shop, equipment, and tools in safe operating condition.
- *(25) Order equipment and supplies and maintain accurate records.
- *(26) Recommend replacement of existing equipment.
- *(27) Conduct annual inventory of physical equipment and supplies.
- *(29) Supervises lead mechanics and mechanics with responsibility of diesel engine trouble shooting.
- *(30) Other duties as assigned

Essential Performance Responsibilities

BULLYING AND HARASSMENT

The School Board is committed to providing an educational setting that is safe, secure, and free from bullying and harassment for all students and employees.

The Board will not tolerate unlawful bullying and harassment of any type. Conduct that constitutes bullying and harassment, as defined herein, is prohibited:

- A. during any education program or activity conducted by the District;
- B. during any school-related or school-sponsored program or activity or on a school bus of the District
- C. through the use of data or computer software that is accessed through a computer, computer system, or computer network within the scope of the District; or
- D. through the use of data or computer software that is accessed at a nonschool-related location, activity, function, or program or through the use of technology or an electronic device that is not owned, leased, or used by the District or school, if the bullying substantially interferes with or limits the victim's ability to participate in or benefit from the services, activities, or opportunities offered by the District or school or substantially disrupts the education process or orderly operation of a school.

This policy has been developed in consultation with District students, parents, teachers, administrators, school staff, school volunteers, community representatives, and local law enforcement agencies as prescribed in F.S. 1006.147 and in conformity with the Florida Department of Education (FLDOE) revised Model Policy (July 2013).

The Superintendent shall develop a comprehensive plan intended to prevent bullying and harassment and to cultivate the school climate so as to appropriately identify, report, investigate, and respond to situations of bullying and harassment as they may occur on school grounds, at school-sponsored events, and through school computer networks. Implementation of the plan will be ongoing throughout the school year and will be integrated with the school curriculum, District disciplinary policies, and violence prevention efforts.

Definitions

"Bullying" includes "cyberbullying" and means systematically and chronically inflicting physical hurt or psychological distress on one (1) or more students or employees. It is defined as any unwanted and repeated written, verbal, or physical behavior, including any threatening, insulting, or dehumanizing gesture, by an adult or student, that is severe or pervasive enough to create an intimidating, hostile, or offensive educational environment; cause discomfort or humiliation; or unreasonably interfere with the individual's school performance or participation; and may involve:

- A. teasing;
- B. threats;

- C. intimidation;
- D. stalking;
- E. cyberstalking;
- F. physical violence;
- G. theft;
- H. sexual, religious, or racial harassment;
- I. public or private humiliation; or
- J. destruction of property; and
- K. social exclusion.

"Cyberbullying" means bullying through the use of technology or any electronic communication, which includes, but is not limited to, any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including, but not limited to, electronic mail, Internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person, or the knowing impersonation of another person as the author of posted content or messages, if the creation or impersonation creates any of the conditions enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one (1) person or the posting of material on an electronic medium that may be accessed by one (1) or more persons, if the distribution or posting creates any of the conditions enumerated in the definition of bullying.

"Cyberstalking" means to engage in a course of conduct to communicate, or to cause to be communicated, words, images, or language by or through the use of electronic mail or electronic communication, directed at a specific person, causing substantial emotional distress to that person and serving no legitimate purpose.

"Harassment" means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against a student or school employee that:

- A. places a student or school employee in reasonable fear of harm to his/her person or damage to his/her property;
- B. has the effect of substantially interfering with a student's educational performance, opportunities, or benefits; or
- C. has the effect of substantially disrupting the orderly operation of a school.

"Bullying" and **"harassment"** also encompass:

- A. Retaliation against a student or school employee by another student or school employee for asserting or alleging an act of bullying or harassment. Reporting an act of bullying or harassment that is not made in good faith is considered retaliation.
- B. Perpetuation of conduct listed in the definition of bullying and/or harassment by an individual or group with intent to demean, dehumanize, embarrass, or cause emotional or physical harm to a student or school employee by:
 - 1. incitement or coercion;
 - 2. accessing or knowingly and willingly causing or providing access to data or computer software through a computer, computer system, or computer network within the scope of the District school system; or
 - 3. acting in a manner that has an effect substantially similar to the effect of bullying or harassment.

"Harassment" also means electronically transmitted acts (i.e., internet, e-mail, cellular telephone, personal digital assistance (PDA), or wireless hand-held device) that a student(s) or a group of students exhibits toward another particular student(s) and the behavior both causes mental and physical harm to the other student and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s).

"Within the scope of the District" means regardless of ownership, any computer, computer system, or computer network that is physically located on school property or at a school-related or school-sponsored program or activity.

Expected Behavior

The District expects students to conduct themselves in keeping with their levels of development, maturity, and demonstrated capabilities with a proper regard for the rights and welfare of other students and school staff, the educational purpose underlying all school activities, and the care of school facilities and equipment.

Such behavior is essential in maintaining an environment that provides each student the opportunity to obtain a high quality education in a uniform, safe, secure, efficient, and high quality system of education.

The standards for student behavior shall be set cooperatively through interaction among students, parents/guardians, staff and community member, producing an atmosphere that encourages students to grow in self-discipline. The development of such an atmosphere requires respect for self and others, as well as for District and community property on the part of students, staff, and community members. School administrators, faculty, staff, and volunteers serve as role models for students and are expected to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment or bullying.

Students are expected to conform to reasonable standards of socially acceptable behavior; respect the person, property, and rights of others; obey constituted authority; and respond to those who hold that authority.

The District shall provide for appropriate recognition and positive reinforcement for good conduct, self-discipline, good citizenship, and academic success.

Consequences

Consequences and appropriate remedial action for students who commit acts of bullying or harassment or found to have wrongfully and intentionally accused another as a means of bullying or harassment may range from positive behavioral interventions up to and including suspension or expulsion, as outlined in the Code of Student Conduct.

Consequences and appropriate remedial action for a school employee found to have committed an act of bullying or harassment or found to have wrongfully and intentionally accused another as a means of bullying or harassment shall include discipline in accordance with District policies, administrative procedures, and the collective bargaining agreement. Egregious acts of harassment by certified educators may result in a sanction against an educator's State-issued certificate. (See the Principles of Professional Conduct of the Education Profession in Florida – F.A.C. 6B-1006)

Consequences and appropriate remedial action for a visitor or volunteer found to have committed an act of bullying or harassment or found to have wrongfully and intentionally accused another as a means of bullying or harassment shall be determined by the school administrator after consideration of the nature and circumstances of the act, including reports to appropriate law enforcement officials.

Procedure for Reporting

The Board designates the principal as the person responsible for receiving all complaints of bullying. Any student or student's parent/guardian who believes s/he has been or is the victim of bullying or harassment should immediately report the situation to the school principal. Complaints against the principal should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board Chair.

All school employees are required to report alleged violations of this policy and alleged acts of bullying and harassment to the principal or as described above. The alleged violations and acts must be reported by school employees to the principal within twenty-four (24) hours.

All other members of the school community, including students, parents, volunteers, and visitors, are encouraged to report any act that may be a violation of this policy to the principal or as described above.

Written and oral reports shall be considered official reports. Reports may be made anonymously, but formal disciplinary action may not be based solely on the basis of an anonymous report.

The principal shall establish and prominently publicize to students, staff, volunteers, and parents the procedure for reporting bullying and how such a report will be acted upon. A victim of bullying and/or harassment, anyone who witnessed the act, and anyone who has credible information that an act of bullying and/or harassment has taken place may file a report.

Procedure for Investigation

The investigation of a reported act of bullying or harassment is deemed to be a school-related activity and begins with a report of such an act. All complaints about bullying and/or harassment that may violate this policy shall be promptly investigated by an individual, designated by the principal, who is trained in investigative procedures. Documented interviews of the victim, alleged perpetrator, and witnesses shall be conducted privately and shall be confidential. The investigator may not be the accused perpetrator or victim. At no time shall the accused perpetrator and victim be interviewed together. The investigator shall collect and evaluate the facts including, but not limited to, the following:

- A. a description of the incident, the nature of the behavior, and the context in which the incident occurred;
- B. how often the conduct occurred;
- C. whether there were past incidents or past continuing patterns of behavior;
- D. the relationship between the parties involved;
- E. the characteristics of the parties involved;
- F. the identity of the alleged perpetrator, including whether the individual was in a position of power over the individual allegedly subjected to bullying or harassment;
- G. the number of alleged bullies/harassers;
- H. the age of the alleged bully/harasser;
- I. where the bullying and/or harassment occurred;
- J. whether there have been other incidents in the school involving the same or other students;
- K. whether the conduct adversely affected the student's education or educational environment;
- L. the date, time, and method in which the parent(s) of all parties involved were contacted.

In accordance with State law, District staff may monitor as part of any bullying or harassment investigation any nonschool-related activity, function, or program.

If, during an investigation of reported acts of bullying and/or harassment, the principal or his/her designee believes that the reported misconduct may have created a hostile learning environment and may have constituted unlawful discriminatory harassment based on sex, race, color, national origin, religion, or disability, the principal or his/her designee will report the act of bullying and/or harassment to one (1) of the Compliance Officers so that it may be investigated in accordance with the procedures set forth in Policy 5517 - Anti-Harassment.

Upon the completion of the investigation to determine whether or not a particular action or incident constitutes a violation of the policy, the designated individual who has conducted the investigation shall make a determination based on all the facts and surrounding circumstances and shall include:

- A. a recommendation of remedial steps necessary to stop the bullying and/or harassing behavior; and
- B. a written report to the principal.

A maximum of ten (10) days should be the limit for the completion of the investigative procedural steps and submission of the incident report. While ten (10) days is the expectation for completion of the investigative procedural steps, more time may be needed based on the nature of the investigation and the circumstances affecting that investigation. The investigator shall document in his/her report the reasons for needing additional time beyond ten (10) days. The highest level of confidentiality possible shall be provided regarding the submission of a complaint or a report of bullying and/or harassment and for the investigative procedures that are employed.

The physical location or time of access of a computer-related incident cannot be raised as a defense in any disciplinary action initiated pursuant to this policy.

Scope

The investigator will provide a report on the results of the investigation with recommendations for the principal to make a determination if an act of bullying or harassment falls within the scope of District authority. Computers without web-filtering software or computers with web-filtering software that is disabled shall be used when complaints of cyberbullying are investigated. If the action is within the scope of the District, District procedures for investigating bullying and/or harassment shall be followed. If the action is outside the scope of the District, and believed to be a criminal act, the action shall be referred to the appropriate law enforcement agency. If the action is outside the scope of the District and believed not a criminal act, the principal shall inform parents/guardians of all minor parties.

Parent Notification

The principal shall report the occurrence of an incident of bullying as defined by District policy to the parent/guardian of all students known to be involved in the incident on the same day an investigation of the incident has been initiated. Notification shall be by telephone or by personal conference and in writing by first-class mail and shall be consistent with the student privacy rights under applicable provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). The notice shall advise the individuals involved of their respective due process rights including the right to appeal any resulting determination or action to the State Board of Education.

If the bullying incident results in the perpetrator being charged with a crime, the principal shall inform by first class mail or by telephone the parent/guardian of the identified victim(s) involved in the bullying incident about the Unsafe Schools Choice Option (No Child Left Behind (NCLB), Title IX, Part E, Subpart 2, Section 9532) that states, in pertinent part, as follows:

"...a student attending a persistently dangerous public elementary school or secondary school, as determined by the State in consultation with a representative sample of local educational agencies, or who becomes a victim of a violent criminal offense, as determined by State law, while in or on the

grounds of a public elementary school or secondary school that the student attends, be allowed to attend a safe public elementary school or secondary school within the local educational agency, including a public charter school."

Upon the completion of the investigation and if criminal charges are to be pursued against the perpetrator, the appropriate law enforcement agencies shall be notified by telephone and/or in writing.

Counseling Referral

The District shall provide a referral procedure for intervening when bullying or harassment is suspected or when a bullying incident is reported. The procedure will include:

- A. a process by which the teacher or parent may request informal consultation with school staff (e.g., school counselor, school psychologist, etc.) to determine the severity of concern and appropriate steps to address the concern;
- B. a referral process to provide professional assistance or services that may include a process by which school personnel or parent/guardian may refer a student to the school intervention team (or equivalent school-based team with a problem-solving focus) for consideration of appropriate services (parent/guardian involvement is required at this policy); or

If a formal discipline report or formal complaint is made, the principal must refer the student(s) to the school intervention team for determination of counseling support and interventions (parent/guardian is required at this policy).

- C. a school-based action to address intervention and assistance as determined appropriate by the intervention team that includes:
 - 1. counseling and support to address the needs of the victim(s) of bullying or harassment;
 - 2. interventions to address the behavior of students who bully and harass others (e.g., empathy training, anger management, etc.);
 - 3. interventions which include assistance and support for parents, as may be deemed necessary or appropriate.

Data Report

The District will utilize Florida's School Environmental Safety Incident Reporting (SESIR) Statewide Report on School Safety and Discipline Data as prescribed. If a bullying (including cyberbullying) and/or harassment incident occurs it will be reported in SESIR, coded appropriately using the relevant incident code and the related element code. Discipline and referral data will be recorded in Student Discipline/Referral Action Report and Automated Student Information System. In a separate section, the District shall include each reported incident of bullying or harassment that does not meet the criteria of a prohibited act under this policy with recommendations regarding such incidents.

The District will provide bullying incident, discipline, and referral data to the Florida Department of Education (FLDOE) in the format requested, through Surveys 2, 3, and 5 from Education Information and

Accountability Services, and at designated dates provided by the Department. Data reporting on bullying, harassment, unsubstantiated bullying, unsubstantiated harassment, sexual harassment, and threat/intimidation incidents as well as any bullying-related incidents that have as a basis sex, race, or disability should include the incident basis. Victims of these offenses should also have the incident basis (sex, race, or disability) noted in their student record.

Training and Instruction

Students, parents, teachers, school administrators, counseling staff, and school volunteers shall be provided training and instruction, at least annually, on the District's policy and administrative procedures regarding bullying and harassment. The instruction shall include evidence-based methods of preventing bullying and harassment, as well as information about how to effectively identify and respond to bullying in schools. Instruction regarding bullying, harassment, and the District's violence prevention and school safety efforts shall be integrated into District curriculum at the appropriate grade levels. The training and instruction shall include recognizing behaviors that lead to bullying and harassment and taking appropriate preventative action based on those observations.

Victim's Parent Reporting

The principal shall report the occurrence of an incident of bullying as defined herein to the parent/guardian of students known to be involved in the incident on the same day an investigation of the incident has been initiated. Notification shall be by telephone and in writing by first-class mail and shall be consistent with the student privacy rights under applicable provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). According to the level of infraction, the victim's parents will be notified by telephone and/or in writing of actions being taken to protect the child; the frequency of notification will depend on the seriousness of the bullying or harassment incident.

Policy Publication

At the beginning of each school year, the Superintendent shall, in writing, inform school staff, parents/guardians/other persons responsible for the welfare of a student of the District's student safety and violence prevention policy.

The District shall provide notice to students and staff of this policy in the Code of Student Conduct, employee handbooks, and via the District's official website. The Superintendent will also provide such notification to all District contractors.

Each principal shall implement a process for discussing, at least annually, the District policy on bullying and harassment with students in a student assembly or other reasonable format. Reminders of the policy and bullying prevention messages will be displayed, as appropriate, at each school and at District facilities.

Immunity

A school employee, school volunteer, students, parent/guardian, or other persons who promptly reports in good faith an act of bullying or harassment to the appropriate school official and who makes this report in compliance with the procedures set forth in District policy is immune from a cause of action for damages arising out of the reporting itself or any failure to remedy the reported incident.

Submission of a good faith complaint or report of bullying or harassment will not affect the complainant or reporter's future employment, grades, learning or working environment, or work assignments. Such immunity from liability shall not apply to any school employee, school volunteer, student, parent/guardian, or other person determined to have made an intentionally false report about harassment, intimidation, and/or bullying.

Privacy/Confidentiality

The School District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations. All records generated under this policy and its related administrative procedures shall be maintained as confidential to the extent permitted by law.

Nothing in this policy shall be construed to abridge the rights of students or school employees that are protected by the First Amendment to the Constitution of the United States.

F.S. 110.1221, 784.048, 1002.20, 1006.13, 1006.147
Florida Department of Education Revised Model Policy (July 2013)
No Child Left Behind (NCLB), Title IX, Part E, Subpart 2, Section 9532

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